

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
December 2, 2020**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, December 2, 2020 at 7:00 pm via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Zoning Inspector, Herb Ligocki, and Fire Chief, Marvin McIntire. Others in attendance were Prosecuting Attorney Eric Penkal, Doug Riedel from the Engineers office and the following residents: Amy Margraff, Deborah Smith, Jack Flurry, Joe Cuellar and Charlie Long.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of November 4, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the November 19, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- Delaware County Engineers Office – Doug Riedel
 - o Invoice for road improvements was sent via email but does not include Stover Road and it will be sent next week.
 - o Goal is to have guardrail estimates by the December 21 meeting.
 - o Trustee Loudenslager thanked the Engineers office for fixing the resident driveway on Stover road.

- Delaware County Health Department – No representative

PUBLIC COMMENTS:

- Joe Cuellar wanted the Trustees to know how much they appreciated the partnership for the park ball diamond and how much work went in and how they were able to use the field even during the Covid situation.
 - o Trustee Loudenslager thanked them for the care and work they have done to the park
 - o Trustee Moseley asked about chemical treatment before season starts
 - Yes the infield areas will need done.

- Deborah Smith – 1515 257 South
 - o Resident is asking about property at 1727 SR 257 and the tires and trash left behind. Would like to have it removed from her property as it was left from the owners. This property appears to be abandoned.
 - Trustee Stults to research and possibly reach out to owner if it is the property we are in process of purchasing. If not Trustee Stults will provide information to Zoning Inspector.

Township Zoning Inspector Report – Herb Ligocki provided the following:

- o Permits for November: 1 Ag Exemption, 1 Driveway, 1 Variance, 1 Accessory building, 1 Residence, 1 Residence addition and 2 lot splits. Permit totals \$1,560.00.
- o Trailer was moved at 3970 Burnt Pond Road per township request.
- o The Moss property on Mills Road is in the process of getting a contract to clean it up.
- o The property at SR 257 and Ostrander Road continues to change from day to day with regard to the trash.

FISCAL OFFICER’S REPORT:

Payments: \$33,693.02
 Receipts: \$317,466.84

- o Unencumbered Cares Act money was returned to County Auditor on November 20

FIRE CHIEF’S REPORT:

Trustee Stults made a motion to pay Ryan Transportation (Patriot Truck & Alignment), 777 Clymer Road, Marysville, OH 43040 to replace both front leaf springs along with parts and labor not to exceed \$3,800.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. PO 12-02-2020-1.

Trustee Moseley made a motion to pay Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelsville, OH 43756 for two Scott RIT-Pak III PSI with 60 min. 5500 PSI Cylinder not to exceed \$7,898.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. PO 12-02-2020-2.

- Sterling Protective Services came today to check and run updates to the system. All is good.
- The Wednesday siren went off today.

- Apparatus, Equipment or Station Repairs – Station Generator went in to Auxiliary Fault after the last storm. W.W. Williams was called and unit was repaired. Annual Ladder Inspections and testing have been completed. All ladders passed and no issues to report. Full service has been completed on Grass - 371. Several SCBA Air Bottles have been sent out for Hydrostat. Engine 373 – Finley Fire worked on the ladder rack for locking up, repair completed at this time.
- COVID-19 Update – With the recent surge in cases two weeks ago, all training activity has been suspended till the end of the year. Apparatus and station common areas are being disinfected weekly.
- 2021 Fire Budget – Continue working on Budget Request items for the 2021 Fire Budget.
- Good to The Order – Fire Association Drive Thru Toy Drive is still planned for Saturday December 5th from 8:00 to 12:00. Pancake Breakfast has been canceled for that date.

TRUSTEE REPORTS:

- Trustee Stults
 - o Cemetery Software Update
 - Not much done this past month. Will be working on it this month.
 - o Find a Grave Website Update
 - Have not been able to find an interested boy scout.
 - o Wintz Burial Plot
 - Will work on this month
 - o Proposed Cemetery Fee Schedule
 - Put proposed numbers on desks. Will discuss at December 21 meeting
 - o Open Casket Rules for Cemetery
 - We do not have a policy in place so family was permitted to have open casket during funeral at cemetery. Will be discussed at the December 21 meeting.
 - o Property Acquisition Update (Flood Plain)
 - Prosecuting Attorney is working on documents for all signatures which is time consuming due to all parties involved
 - The appraisal process is being bid out and also has time constraints.
- Trustee Moseley
 - o Posting of truck for sale
 - Requesting trustees agree to the sealed bid process
 - o The 2003 International truck has a broken cylinder and parts have been ordered and purchase order given to Fiscal Officer for \$375 from Dexter.
 - o The newer international Truck has an oil issue and parts have been ordered and purchase order given to Fiscal Officer for \$800 from Rush Truck.
 - o Will send capital budget items to Trustee Loudenslager to keep list in one place for the December 21 meeting.
 - o Winterized the water pump at park.

- The security lights at the park are not working. Need to call electrician.
- Looked at the refrigerator again and believe it is plugged into the incorrect outlet which is causing the GFI to short out.
- Ordered street signs. Should be done soon and can be installed.
- Trustee Loudenslager
 - 2021 Budget Meeting – December 21 at 1:30pm.
 - Will be a go to meeting, budget items to be distributed to Trustees, Fiscal Officer, and Chief prior to meeting.
 - Doug Riedel to get Stover Road estimates for 2021
 - Fiscal Officer Melvin and Trustee Moseley are able to submit for health reimbursement costs. Please let Trustee Loudenslager know if they plan to take advantage of that benefit prior to the budget meeting.
 - Fiscal Officer Melvin declined any reimbursement
 - Employee Annual Review
 - December 18. Will need to run as a meeting and advertised. This will take place at the Township Hall at 9:30am.
 - Requested cost to have sheriff deputy presence in the township regularly and on weekends.
 - Trustee Stults asked if Village would be interested in sharing the cost or a portion of the cost.

OLD BUSINESS: NONE

NEW BUSINESS:

- The Trustees have no interest in opening the Township Hall currently with the COVID-19 cases rising and with a 10-maximum limit. The Trustees would like to continue the remote Trustee meetings.
- Trustee Stults made a motion to adopt a Resolution #12-02-2020-4 Authorizing the request for bids by Scioto Township, Delaware County, Ohio for the purchase of self-contained breathing apparatus and accessories for the Scioto Township Fire Department. Advertisement will be run on December 5 and December 11, 2020. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to adopt Resolution #12-02-2020-3 to change speed limit on Stover Road from State Route 36 to the Delaware/Union County Line to 45 mph. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to adopt Resolution #12-02-2020-05 to Authorize the sale of a motor vehicle pursuant to Ohio Revised Code Section 50510(A)(1) in a sealed bid process. Trustee Moseley will also serve at the signatory in the process. The motion

was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Budget Planning Meeting (December 21 or December 22)
 - o It was agreed to have the meeting on Monday, December 21 at 1:30pm.
- Trustee Loudenslager made a motion for REA speed study for Russell Road. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.
- Adoption of Health Insurance Plan – Our Insurance Rep Linda Faulk recommends a HSA Plan. Trustee Moseley made a motion to move forward with the HSA Plan. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. The Township will fund the HAS contribution for the two full-time employees.
- Trustee Moseley made a motion to schedule the reorganizational meeting to Saturday, January 2 at 1pm replacing our first Wednesday of the month meeting. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
 - o Look over 2020 Agenda for changes for this meeting
- Trustee Moseley made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to move into executive session to consider the compensation of a public employee and the performance of an employee at 8:22 pm. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to return to public meeting. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to increase Chief McIntire's salary to \$1,300.00 per month starting January 1, 2021. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to provide a 2% increase to Gary Beckley (\$18.35) and Jay Dague (\$17.34/hr) starting January 1, 2021. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:45pm.

Certified by: _____
Fiscal Officer