

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
OCTOBER 7, 2020**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, October 7, 2020 at 7:00 pm via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin and Fire Chief, Marvin McIntire. Zoning Inspector Herb Ligocki was absent. Others in attendance are were Prosecuting Attorney Eric Penkal, Korin Reed from Delaware County Health Department, Doug Riedel from Delaware County Engineer's Office.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of September 2, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the September 15, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

PUBLIC COMMENTS:

- Delaware County Engineers Office – Doug Riedel
 - o Stover Road has Frontier buried telephone lines on both sides of the road.
 - o County reached out to Frontier and are awaiting response.
 - o Latest they could start the project is October and the county is optimistic they will get an answer from Frontier later this week.
 - o Invoice for work done on Klondike should be coming in the next 4-6 weeks.
 - o Salt prices have significantly dropped. The price will be conveyed when the final prices become available.

- Delaware County Health Department – Korin Reed
 - o Discussed Corona Virus and the rise in cases and deaths.
 - o The Health Department Clinic is providing flu shots by appointments.
 - o The Health Department is providing drive through flu shots in Powell and it is by registration only on October 15th.
 - o They will also be providing a drive through walk up flu shot event at the fairgrounds on October 21st.
 - o Scioto township is working to set up a drive through clinic at our township building.

Township Zoning Inspector Report – Herb Ligocki was absent by provided the following:

- Permits for September: one residence, Ag exemption and 2 swimming pools. Permit totals \$450.00.
 - Had a question about business permit and where to find
 - Conditional Use Permit in Zoning Resolution.
 - Houseman Road
- Clean up of property on Mills Road
 - Owner is in California and call Trustee Loudenslager and asked for help on the cleanup.
 - There is a process to follow for cleanup and a different process for the take down of the home. Doug will call resident back and share the finds and she can decide the plan.

Fiscal Officers Report:

Payments: \$51,839.80
Receipts: \$19,763.11

Covid Expense Reimbursement Allocation

Eligible Expenses: All Fire department salaries, expenses, benefits, taxes, computer/network enhancements, Gary and Jay pay, benefits, taxes for their off weeks. Additional expenses are park wash station, extra port-a-let, PPE equipment, and sanitation products. Possibly furnace replacement with high filtration service and Ralph is researching. Possibly purchasing masks and hand sanitizers for residents to pass out during fish fry. The expenses from March to September 30 are due by October 20.

The Township received an engagement letter from Baker, Dubglikaz, Beck, Wiley and Mathew office for \$165/hr for attorney fees regarding Covid.

The township prosecuting attorney Eric Penkal stated their office can provide the review and resolution for this and save the township the money.

Other uses could be Subgrantee process by working with an established entity to pass through funds such as United Way for food, or work with schools for items needed, possibly Consolidated and placing antenna in Ostrander, and possibly Warrensburg for better internet for school and work from home individuals.

FIRE CHIEF'S REPORT:

- Purchase Orders – No request at this time.
- Apparatus, Equipment or Station Repairs – Secured Air Dryer Filters for replacement on Engine 371, Rescue 371 and Tanker 371. Utility 371 and Grass 371 are scheduled for full service. Station Generator is scheduled for annual preventive maintenance service. Several SCBA Air Bottles have been sent out for Hydrostat.

- Apparatus Service, Follow-Up – Testa Trucking – Engine 372 – Idler Tensioner Pulley replaced and new belt was installed by the fire department personnel. Patriot Truck and Alignment – Rescue 371 – Right Side front spring shackle retainer bolt is unrepairable due to corrosion. Working on a cost estimate for replacement of the front springs on this apparatus.
- COVID-19 Update – New scheduled has been developed for the month of October for training.
- Grants – No current updates.
- New Equipment or Purchases – New Deck Gun Nozzle arrived for Engine 373. New Fire Boots arrived for Firefighters Casanova and Roush. Additional hose bed divider was purchased for Engine 373 hose bed organization. Tool Storage Box was purchased for spare parts and organization.
- Station Printer – The current printer we use is starting to show some signs of failure. Selectus is securing a new printer and will install soon and complete some updates to the hardware.
- Storage Container Update – 9/30/20 – Storage Unit has had paint applied for preservation. Site grading and seeding has been completed.
- 2021 Fire Budget – Continue working on Budget Request items for the 2021 Fire Budget.
- Good To The Order – Fire Chief Matt Noble will retire from the Orange Township Fire Department on 10/23/20.

TRUSTEE REPORTS:

- Trustee Stults
 - o Cemetery Mowing Report
 - They are doing a great job and keeping everything neat and tidy.
 - o Cemetery software update
 - Learning and entering data.
 - o Find a grave website update
 - Need to find a new scout, the one lined up changed his project.
 - o Wintz Burial Plot
 - Move or buy back and offer 6 plots in another place. The original price was \$100. There are currently 4 buried in 112 with 2 empty lots. The trustees could offer the 2 lots there that they own or they can choose another location to keep them all together.
 - Deeds need to be corrected and issued. PA Penkal has supplied two resolutions for adoption. One is a directive to issue the corrected deeds. One is for purchasing and providing additional cemetery lots.

- Township should offer to purchase the six graves and off the Wintz family 6 new graves.
 - Proposed Cemetery Fee Schedule
 - Not finished will supply at December meeting
 - Property Acquisition Update (Flood Plain)
 - Binders are being put together by Ohio EMA. Appraisal of property has been completed and money has been awarded. Trustee Stults has a meeting with Sean Miller and the State.
- Trustee Moseley
 - Culvert Inventory, condition and tracking on IPAD
 - No progress on the inventory. Will work on this during November or December. Need to retrain on IPAD.
 - Problem Dead Trees in Township Right of Way
 - Working on a spreadsheet and marking the 12-18” trees. When allocating money need to do some large and small trees Two trees are marked by CO-OP near Houseman Road and Fontanelle road for trimming. Trustee Moseley doesn’t think any need done by end of year. Need to verify right-of-way’s prior to doing any trimming or cutting.
 - Posting of truck for sale
 - More than \$2500
 - Need to pick a day and to bids for two weeks in paper and time for all to see. PA Penkal will provide the direction and timelines to follow.
 - Would like to get advertised prior to snowfall.
 - Told Gary and Jay now is the time to look over the trucks prior to weather changing.
 - Spoke with Eagle Scout Dennis regarding his project at the park.
 - He’s going to send Kathy a sketch of where he wants it placed and probably start it in the spring which gives him time to raise the finds.
 - Security light on barn at the park
 - Fixed on security light but need to work on the front one.
- Trustee Loudenslager
 - New Cemetery Sign Placement
 - Sent photo for placement
 - Millcreek – place close to flag pole
 - Bokes Creek – pull old one and place new one in its place.
 - Newhouse – place on east side back on the south near the curve.
 - Fairview – place next to water pump/flag
 - Park Pond Cleanout
 - Chaz will be ready to start this project in the next week or so.
 - REA for Stover Road Study
 - Request from residents

- Trustee Moseley moved to submit request for REA for Stover Road Speed Study. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.
 - o Leasing the land East of the Township Hall
 - Would a resident be interested in making hay? It is about 4 acres.
 - PA Penkal will look into this prior to making any commitments and probably would be need to done as a gift.
 - o Dugout sign at park is too wordy. Will present what the Trustees would like to see on the sign.
 - o Property on Fontanelle Road has a driveway but not driveway permit has been obtained and their lot is staked for the house build.

OLD BUSINESS: NONE

NEW BUSINESS:

- Trustee Moseley made a motion to accept Adoption of Newhouse Cemetery Resolution – Correcting Cemetery Deeds with Trustee Stults as the Trustee Representative. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to accept Adoption of Newhouse Cemetery Resolution – Repurchasing Deed Rights and Providing Additional Lots with Trustee Stults as the Trustee Representative. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- The Trustees have no interest in opening the Township Hall at this time with the 10-maximum limit. The Trustees would like to continue the remote Trustee meetings.
- Tree removal allocation – 2021 budget
- Cemetery Fee Schedule for the December agenda.
- REA Request for Robin Hood Lane – November Agenda.
 - o Were signs purchased for Tyler Road, Robin Hood Lane, Stults Farm and Stults Farm Lane? Yes, need placed.
- Adoption of COVID Reimbursement Allocation
 - o October 15 meeting

- Trustee Stults made a motion to approve purchase of portable sanitizer Equipment from Carmens Vacuum not to exceed \$604.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to approve repairs to the cemetery truck not to exceed \$2,405.19. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to approve repairs to the F25 truck not to exceed \$461.62. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to approve cleanup of storm damage to Mill Creek cemetery to Quality Tree Service not to exceed \$3,200.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to adopt Appendix C Fitness for Duty to the Personnel Policy handbook. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to move into executive session to discuss the hiring and compensation of public employee(s) at 8:28pm. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion move out of executive and reconvene in the public meeting at 8:40pm. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to Adopt Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:45pm.

Certified by: _____
Fiscal Officer