

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
August 7, 2019**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, August 7, 2019 at 7:00 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire, Zoning Inspector Herb Ligoeki, and Fiscal Officer, Kathy Melvin. Others in attendance are listed on the attached sign-in sheet.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the July 3, 2019, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Public Comments

- Delaware County Health Department – Sydney Robare
 - o 1st Special Flu Clinic Sept-Nov 5:30-6:30 before a meeting or another agreed upon times
 - o Community profiles – Data collection pool
 - Provided the profiles from Township and Delaware County and will be included as part of the minutes

- Delaware County Prosecutors Office (Melissa Schiffel)
 - o Melissa Schiffel new PA for Delaware County to introduce herself and how they work with our township.

- Doug Riedel, County Engineer
 - o Reported that culverts to be replaced in September and October (Stover and Fontanelle) Tree removal on Stover (Part of estimate) near Union County line they are within the right-of-way. Mr. Riedel will let home owners know of the upcoming tree removal.

- Riedel to work with TT Moseley regarding schedule in case there is another tree that needs come down.
- REA was not submitted for Fry Road
 - With county schedule they suggested some smaller businesses to work on the culvert
- Burnt Pond, Degood and Brindle were rechipped and resealed
- OPWC grant is due
 - Riedel to get the worksheet information pages to Ralph Moseley to finish up the grant

- Mayor Robert Taylor – Village of Ostrander
 - Came to introduce himself
 - Discussed township’s help with maintenance in the Village has been appreciated
 - Discussed possible options for snow and ice removal for the Village
 - There is 5 miles in the village and adding about a mile with new subdivision
 - Takes about 3 loads of salt because of the ¾ ton pickup
 - Proposing that Village salt and plow main hot spots
 - Then twp to come through and do a second application of salt on all roadways.
 - Village is working to replace maintenance position.
 - TT Loudenslager stated the Maintenance Department reports that it currently take 4-5 hours to cover Township roads
 - Will need to work out liability responsibilities and coverages while maintaining the Village roads
 - Will also need to determine reasonable reimbursement for the work

- Lightening Baseball Coaches
 - Coaches for 10U and 11U presented a request to be able to use the park ball field on a regular basis. They shared a vision for the field and the improvements that they hope to make in the future. They have requested primary but not exclusive rights to the field.
 - Requested Prosecutors office to prepare user agreement and recommendations on liability insurance requirements.

Township Fiscal Officers Report – Kathy Melvin

- Audit Update – have not received anything from the auditing firm
- Payables - \$66,612.39
- Receivables - \$18,250.46

Township Zoning Inspector Report – Herb Ligocki – Please see attached document

- Provided his monthly report 12 permits (6 residences, 1 accessory, 5 driveways)
- Lot split questions came up. He was able to get processed
- Reported that he had contacted the owner of the lots on 36 east of the Meadows of Mill Creek requesting that weeds be mowed to reduce the spread of weed seed.
- 5618 37W – Herb will be contacting the property owner of 5618 37 West regarding concerns about the property (cats and minks).
- Article 24 amendments – Eric Penkal at next zoning meeting to help answer any questions
- Variances and the process coming in for review
- He was asked to reach out to the new Delaware County Landbank and determine when they will be ready to address derelict properties.

Fire Chief's Report – Marvin McIntire:

- Roof Repairs
 - o Trustee Moseley has reached out to the contractor and will continue to follow up as to when the work will be accomplished. He will also request they paint the fan boxes. Ralph called and provided his contact number
- Fire monitoring for Township Hall
 - o Trustee Loudenslager talked with Genesis and they are still waiting on permit from County
- New Fire Truck
 - o Has gone through post paint inspection and the department will be scheduling on-site inspection, training and transport of the truck to Ostrander.
- Parking Lot Sealing
 - o Parking lot was sealed and is pleased with the work completed.
- Generator
 - o Repaired
- Hose testing was accomplished in record time with 20 firefighters present.
- New radios have been delivered and require final programming. The County will take 19 of the old radios.
- Working with Bob VanHoose to replace garage door openers with 8 min door auto closures.
- Donation of the old fire truck will take place around October 1 and firefighter Roush will begin removing logos.

- Trustee Stults made a motion to accept PO 08-07-2019-1 to replace 2 overhead door openers and program 3 units for timed closures from Bob VanHoose Garage Doors, 138 South Cherry Street, Marysville, OH 43040, not to exceed \$3,000.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to accept PO 08-07-2019-2 for Engine 373 KeySecure Knox Box Unit, Mounting Bracket and Software from Knox Company, 1601 W. Deer Valley Road, Phoenix, Arizona 85027, not to exceed \$1,435.00. . The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to accept PO 08-07-2019-3 for Engine 373 Final Inspection Trip for Steps, Handrails or Shelving Units from Finley Fire Equipment, 5255 N. State Route 60 NW, McConnellsville, OH 43756 not to exceed \$4,000.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Reports

- Sandra Stults
 - o Park
 - Reported that we are down to one port-a-let at the park. Handicapped unit would cost \$125/month. Recommended no action on the Port-a-let
 - Down to one and it is \$80/mo
 - Maintenance to add stone around port-a-let to provide a better base.
 - Economic Development meeting is scheduled for 10/12 open to all
 - EMA Board meeting
 - People that did not take the grant proposal now want sell their house to FEMA
 - Cemetery grant – not something we could work toward
- Ralph Moseley
 - o Degood road chipped and sealed
 - o Robinhood Lane pothole filled
 - o Board of Elections request for use of the Township Hall
 - Kathy to fill out and send back
 - o Resident requested the opportunity to buy old propane tank at the park.

- Doug Loudenslager
 - Ask Doug Riedel guidelines for foliage removal alongside the roads. Riedel will research. Requested that the county address Penn road foliage as it is growing into the road
 - New IPAD Air was purchased and GIS system installed. It will be used for culvert and sign locations. It is hoped that cemetery plots can be located on it as well.
 - Weekly maintenance schedule seems to be working out and providing Trustees with what work is being planned for the upcoming week.
 - Pollinator garden is in at the park
 - Posed a question whether we should be painting the fence. Will request the state to consider adding park entrance signs because of the blind entrance.
 - Reminder, the September Trustee will be on 9/11.

Old Business

- Newhouse Cemetery Fence Update
 - Check received
- Monitoring system update – waiting on County approval of permit
- Culvert and Sign Inventory (Collector database)
- Review of Record Retention Schedule – Kathy
 - To Trustees by next meeting
- Major projects
 - Barn
 - Ralph has a quote for the painting of barn and roof
 - Cemetery office move – Sandra
 - Sandra needs to follow up with Hollie Quick.
 - Fairview Cemetery Drainage
 - Nothing from CDK
 - Other
 - Roads
 - Degood chip and seal - approved
 - Stover Road culvert – approved
 - Fontanelle culvert – approved
 - Fairview Cemetery Culvert
 - Fry Road Culvert (County request)
 - Get price from private Contractor (Ralph)
 - Stults Farm Chip Seal – Approved
 - Talked with contractor, not on schedule but is still a go
 - Stover Road OPWC Grant
 - Signatures tonight

- Anything the township needs to do to assist in the grant process?

New Business

- Discussion on medical insurance premiums reimbursement. Current PA opinion is that all employees would be eligible for reimbursement regardless of hours. Will be seeking further information from the Prosecutors office for discussion at the September meeting. Trustee Stults is moving onto Medicare in September and has requested reimbursement.

Trustee Stults made a motion to appoint Trustee Moseley as signatory for the OPWC Grant. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to pre-purchase 8,000 gallons of propane for the township buildings from Heritage at the cost of \$1.149 from October 1 2019 through April 30, 2020. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. is an old unused Propane tank at the park and CDK would like to purchase

- CDK is willing to pay \$250 for the purchase and removal.
 - Trustee Loudenslager asked the PA office for opinion and appropriate documents.

Trustee Moseley made a motion to accept quote from Mike Sherlock for \$1,250.00 for painting of the park barn along with minimal repairs to the roof and siding. It also includes painting of the roof as well as the roof of the small shed. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:40 p.m.

Certified by: _____
 Fiscal Officer