

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
JANUARY 3, 2018**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, January 3, 2018 at 7:00 p.m. at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Fire Chief, Marvin McIntire, and Zoning Inspector Dan Quick. Others in attendance are listed on the attached sign-in sheet.

Fiscal Officer, Kathy Melvin called the organizational meeting to order at 7:10pm with the pledge of allegiance.

Fiscal Officer Kathy Melvin asked for nominations for the 2018 officers.

Trustee Moseley nominated Trustee Stults as Chairman. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin asked for nominations for Vice Chair.

Trustee Loudenslager nominated Trustee Moseley as Vice Chair. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults nominated Trustee Loudenslager as Executive Member. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin turned the meeting over to our Chairman, Trustee Stults.

GUEST ACKNOWLEDGEMENTS:

Doug Riedel, Delaware County

Asked Trustees to update their information for county call purposes.

Spoke about Stover Road and the township getting easement approval. He thinks if the township is able to get the easement secured, he could have a decision by our March meeting.

OPWC grant notice could be announced as early as February.

Doug also explained the repair for Degood Road with much discussion with Trustee Loudenslager and explaining the processes of repairs and payment practices for this repair. Trustee Loudenslager suggested paying for the cost of the culvert and ask Doug Riedel to see if county would be able to cost share any of the repairs.

Trustee Loudenslager moved to pay \$1308 to Siemmons Excavating LLC and ask the Engineers office to reimburse their normal portion of that total. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-abstain and Mr. Loudenslager-yes. The motion passed with 2-yes and 1-abstain votes.

NEW BUSINESS:

Trustee Moseley moved to hold the Trustee meetings on the first Wednesday of every month starting at 7pm except for July 4 and that meeting will be held July 11th. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to have agenda items to the office four (4) days prior to meeting to be listed on the agenda. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to have follow Roberts Rules of Order and allow speakers 3 minutes. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to name Trustee Stults the Scioto Township Representative for the District Advisory Council for the Delaware General Health District. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to have the township legal counsel be the County Prosecutor. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made the motion for the Fiscal Office or Chairman to be primary contacts to the prosecutor's office and authorize all board members, Chief, and Zoning Inspector to contact prosecutor's office and must notify fiscal officer and Trustees when contact has been made. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made the motion for the Fiscal Officer or designee to perform the following acts such as no money will be held in escrow by the fiscal officer or other employee for payment of any township fees. The motion was seconded by Trustee Moseley. Roll call

vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to observe the following holiday observance schedule as presented in the employee manual. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Moseley-yes, Mr. Loudenslager-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no votes.

The following Holidays will be observed for 2017:

| | |
|-------------------|-------------------|
| January 2, 2017 | New Year's Day |
| January 16, 2017 | Martin Luther Day |
| February 20, 2017 | President's Day |
| May 29, 2017 | Memorial Day |
| July 4, 2107 | Independence Day |
| September 4, 2017 | Labor Day |
| October 9, 2017 | Columbus Day |
| November 10, 2017 | Veteran's Day |
| November 23, 2017 | Thanksgiving Day |
| December 25, 2017 | Christmas Day |

Trustee Stults motioned to remove Rodger Finks from First Commonwealth Banking accounts and to add Trustee Doug Loudenslager to the accounts. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults motioned to have Trustee Loudenslager obtain his own First Commonwealth Mastercard with a limit set to the same as the others on the accounts. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to keep the rental fees of \$25.00 nonrefundable and \$150.00 refundable deposits remain the same for residents for 2018 for the Township Hall and for non-residents the charge be a \$400 nonrefundable fee. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. Chief to put a sign up in the room for maximum occupancy of 100.

Trustee Moseley made a motion the Zoning Fees remain the same for 2018. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion the pay periods remain the same for 2018. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

It was asked the Fiscal Officer find out about direct deposit.

Trustee Stults made a motion to keep current employees (Gary 16.47/hr, Jay 15.50/hr., Zoning Boards 40 Chairman 50 and Zoning Inspector \$450/mo, Fire Chief \$1000/mo) as the same pay rates for 2018 Lieutenants are \$300 and 600 monthly). The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion the hours of work for maintenance workers are 7a to 3p with overtime as necessary or emergency call in. All other departments are as needed. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

BOARD COMMENTS:

Zoning Complaints

Drake Property Complaints

Debris piling up on fence by apartments in Warrensburg. Per Zoning Inspector, the fence is actually on the Drake Property.

Leo Vining contacted the Trustees

Henry property at Penn Road and 257S with the in ground pool that is piled full of debris.

Health Department should be involved with this property as well.

Driving in Newhouse Cemetery

Someone made some ruts in the cemetery

Trustees will check further after the snow melts

FAX needs checked again

Trustee Stults to call and see about getting this repaired.

OTA Winter Conference

Trustee Stults made a motion for township to cover expenses for OTA Conference. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the December 6, 2017, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-abstain. The motion passed with 2-yes and 1-abstain votes.

Trustee Stults moved to accept the minutes of the December 22, 2017, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-abstain. The motion passed with 2-yes and 1-abstain votes.

Payables: \$125,505.40
Receipts: \$106,263.57

ZONING REPORT: Please See Attached Documents

Trustee Stults motioned to have Zoning Inspection Dan Quick representative to Delaware County Regional Planning and Chief McIntire as the alternate. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Dan Quick to check the dates for his Zoning Board members to see if any need re-election to serve.

Dan also asked about medical marijuana dispensaries and Trustee Loudenslager feels some language should be in place.

FIRE CHIEF'S REPORT:

Chief stated the food pantry was in the building/bay area today

The siren did go off today

The annual dinner is Saturday at 6pm

EMS refresher would be starting in February

AED is hung in the foyer.

Trustee Loudenslager asked about training on how to use the AED. Chief to speak to Bill Bivens about training.

No news from ISO rating yet

Aparatus Bay floor has been repaired 2 times and is still peeling up. Chief met with company to go over plan for repairs. This is going to take place starting in June.

Chief stated he submitted the application for the grant on January 3, 2017.

Trustee Loudenslager made a motion to accept PO 01032017-A for Annual SCBA Bench Test for Warran Fire Equipment, 6880 Tod Avenue, Warren, Ohio 44481, not to exceed \$2,500.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to accept PO 01032018-B for Custom Built Slide-In Skid Unit for Kubota UTV (Grant Match) from John's Welding, Inc., 15510 Smart Cole Road, Ostrander, OH 43061 no to exceed \$3,000.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to accept PO 01032017-C for New All in One Computer for Apparatus Bay Active 911 from Microsoft, 167 Easton Town Center, Columbus, OH 43219 not to exceed \$1,800.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Chief talked about parking lot repairs needing done and how to get this in the project list.

UNFINISHED BUSINESS:

Mowing contract

Would like to award the bid at our February Meeting.
Fiscal Office to update the Bid for the 2018 and 2019 season.

Trustee Loudenslager motioned to advertise in the local paper for the mowing bid with the deadline being 2/1/18 with the opening happening at 6pm on February 7th. The motioned was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Trustee Stults motioned Resolution 01032018 RECLAIMING THE TOWNSHIP'S INTEREST IN UNUSED CEMETERY LOTS IN MILLCREEK CEMETERY IN ACCORDANCE WITH OHIO REVISED CODE SECTION 517.073 be accepted and signed. With this resolution the plts would be returned and sold at current pricing. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

NEW BUSINESS:

Trustee Moseley asked the Trustees to provide their plans for the Township as he has his and would like the ideas of the other Trustees.

Web Page costs

Trustees received an email from Jennifer Young from the Health Department regarding recycling. Trustee Loudenslager invited her to the February meeting to speak.

Trustee Moseley made a motion to pay bills. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 9:56 p.m.

Certified by: _____
Fiscal Officer