

Scioto Township
2025 Organizational Meeting Agenda
December 31, 2024
10:00 a.m.

1. Call to Order – Fiscal Officer Melvin
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes – December 20, 2024
5. Election of Officers – Chairperson, Vice Chairperson, Executive Committee Member
6. Public Comment
7. Establish 2025 Meeting Schedule – 2/5; 3/5; 4/2; 5/7; 6/4; 7/2; 8/6; 9/3; 10/1; 11/5; 12/3 at 7pm
8. Establish 2025 mid-month bill payment meeting schedule – 1/15; 2/19; 3/19; 4/16; 5/21; 6/18; 7/16; 8/20; 9/17; 10/15; 11/19; 12/17
9. Adoption of Meeting Agenda Policy – Agenda submitted to Fiscal Officer 4 days in advance
10. Adoption of Meeting Policy – Roberts Rules of Order, Limit on public speaking to 3 minutes/topic
11. Appointment of Trustee Representatives – Health Department,
12. Appointment of Legal Counsel – Delaware County Prosecutor
13. Authorize Chairperson and Fiscal Officer to notify Prosecutor (board members, Zoning Inspector and Fire Chief) may contact with the advisement of the Fiscal Office and Chairman
14. Adoption of holiday schedule – Half-day New Year’s Eve, New Year’s Day, Martin Luther King Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Half-day Christmas Eve, Christmas Day
15. Adopt building rental fee schedule for 2025
16. Adopt Zoning Fee Schedule for 2025
17. Approve pay periods (currently paid monthly)

18. Authorize payments to Delaware County Regional Planning, EMA, General Health District
19. Adoption of Fiscal Officer Disaster Policy
20. Adoption of Resolution of Part Time Employee hours
21. Adoption of resolution for Salaries of elected officials
22. Authorization of Fiscal Officer to perform the following:
 1. No money will be held in escrow by the fiscal officer or other township employee for payment of any township fees.
 2. Timely processing of all township invoices and payment of bills
 3. Maintenance of Township policy handbook
 4. Maintain township records and financial records and publishing monthly account positions.
23. Maintenance Report
24. Zoning Inspector Report – Herb Ligocki
 - a. Recommendations for Theresa Henry property SR 36
25. Fire Chief Report – Chief McIntire
26. Fiscal Officers Report – Kathy Melvin
27. Trustee Reports
28. Old Business
29. New Business
 - a. Publication of bid for mowing contract
 - b. Approval of county engineer projects for the township
 - c. Executive session to discuss the employment, dismissal, compensation of an employee.
30. Pay Bills
31. Adjourn

SCIOTO TOWNSHIP BOARD OF TRUSTEES

SIGN IN

December 31, 2024

<u>Pct Wdh</u>	<u>Pct Williams</u>	<u>1599 Lawrence Rd</u>
Sign	Print	Address

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**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
December 31, 2024**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Tuesday, December 31, 2024 at 10:00 am at the Township Hall, 3737 Ostrander Rd., Ostrander, OH 43061. Board members present were Ralph Moseley, Sandra Stults and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Chief Marvin McIntire and Zoning Inspector Herb Ligocki. Others in attendance are included on the sign in sheet.

Fiscal Officer, Kathy Melvin called the organizational meeting to order at 10:05 am.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the December 20, 2024, as presented by the Fiscal Officer. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin asked for nominations for the 2025 officers.

- Trustee Loudenslager nominated Trustee Moseley as Chair, Trustee Stults as Vice Chair and himself for Executive Committee Member. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin turned the meeting over to Chairman, Trustee Moseley.

PUBLIC COMMENT: None

Trustee Loudenslager moved to hold the Trustee meetings on the first Wednesday of every month starting at 7 pm. The dates being February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, and December 3. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager moved to hold the mid-month bill pay meeting the third Wednesday of each month at 5:30pm. Meeting dates will be January 15, February 19, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19 and December 17. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to have agenda items to the office four (4) days prior to meeting. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to follow Roberts Rules of Order and allow speakers 3 minutes for topic discussion. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to name herself the Scioto Township Representative for the District Advisory Council for the Delaware General Health District. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to have the township legal counsel be the County Prosecutor. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made the motion for the Fiscal Office or Chairman to be the primary contact to the prosecutor's office. It also authorizes all board members, Fire Chief, and Zoning Inspector to contact prosecutor's office and must notify the fiscal officer and Trustees when contact has been made. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to observe the following holiday observance schedule as presented in the employee manual. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Moseley-yes, Mr. Loudenslager-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no votes.

The following Holidays will be observed for 2025:

January 1, 2025	New Year's Day
January 20, 2025	Martin Luther Day
February 17, 2025	President's Day
May 26, 2025	Memorial Day
June 19, 2025	Juneteenth
July 4, 2025	Independence Day
September 1, 2025	Labor Day
October 13, 2025	Columbus Day
November 11, 2025	Veteran's Day
November 27, 2025	Thanksgiving Day
December 24, 2025	½ Day Christmas Eve
December 25, 2025	Christmas Day
December 31, 2025	½ Day New Year's Eve

Trustee Stults motioned to retain the same township hall rental fee of \$50 for residents and \$400 for non-residents for 2025. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Moseley-yes, Mr. Loudenslager-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to retain the current zoning fees. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion the pay periods (monthly) remain the same for 2025. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to authorize payments to Delaware County Regional Planning, EMA, and the General Health District. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion adopt Resolution 01-01-2025-1 to adopt Fiscal Officer Disaster Policy. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adopt Resolution 01-01-2025-2 Establish Part Time Employee Hours. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adopt Resolution 01-01-2025-3 Establishing Salaries of Elected Officials. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made the motion to adopt Resolution 01-01-2025-4 for the Fiscal Officer or designee to perform the following acts such as no money will be held in escrow by the fiscal officer or other employee for payment of any township fees. Allow Fiscal Officer to move monies with interfund transfers. Fiscal Office will need to inform trustees of these changes. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Maintenance Department, Scioto Township – Pat Williams

- Keeping up with the trash.
- Changed the oil in S1 and washed it
- Took the pickle ball nets down.
- Have been out salting and plowing multiple times.
- Had to get a hose for S4 and replace it.

- Have been replacing the cemetery flags when needed.
 - Have cut up limbs on Klondike road twice this month.
 - Have two funerals that Ralph has helped me with.
 - Have replaced light bulbs at the fire house.
 - Have been picking up signs from the side of the road.
 - Have cleaned the office twice this month.
 - Have been trimming trees in Mill Creek and Fairview cemeteries.
- THANK YOU FOR ALL YOU DO, Pat

Chief McIntire asked about the snow and ice call out procedure

- Chief will call Pat and/or Gary if department is called out and roads need their attention.
- Trustees asked Pat/Gary to be proactive and watch weather reports and go out if necessary.
- Call Trustee Moseley and let know going out
- Trustee Moseley to call Chief if Pat needs assistance with plowing/salting

ZONING REPORT:

- Recommendations for Theresa Henry property SR 36
 - Will ask Vince about the cleanup process at this location.
- The month of December there were 5 permits: 3 driveway, 1 accessory, and 1 house/residential. Total fees for the month of December were \$655.00.

FIRE CHIEF'S REPORT: See attached report

- Purchase Orders: Atlantic Emergency Solutions – 2025 - 01-01-2025-1 for Apparatus and Equipment Maintenance Activity, \$25,000.00. Patriot Truck and Alignment – 01-01-2025-2 for 2025 Apparatus Maintenance and Repair Activity, \$12,000.00. Grainger Industrial Supply – 01-01-2025-3 for 2025 AED Program, \$8,000.00. First Due – 01-01-2025-4 for 2025 Annual Fire Reporting and Records Subscription Fee, \$13,000.00. Selectus Consulting – 12-31-2024-1 for 5 Replacement Lenovo Computers for the Fire Officer's, \$5,500.00.
- Apparatus, Equipment or Station Repairs – All outstanding apparatus and equipment repairs have been completed for 2024.
- First Due Fire Records Management – We will complete changeover on January 1st 2025 for Fire Reporting and Records Management.
- Firefighter II Class – Chief McIntire – Rolling up documents to send in for a reimbursement request to the State Fire Marshal Office for the class cost.
- 2025 AED Recipient List – Edward Jones, Ostrander Presbyterian Church, and Testa Trucking
 - Trustee Loudenslager asked about placing one at the Park with knox box system if can be done with safety and not getting stolen.
 - Trustee Loudenslager asked about the The Bank building depending on hours

- Road Maintenance – Need to understand what the procedure is for requesting salt for an emergency event, township roads, and parking lot during inclement weather conditions.
- Good to The Order:
- Chief McIntire – Firefighter and Fire Association Family Dinner with Service Awards will be on January 17th at 6:00 pm. Please let me know if you would like to attend.

Trustee Loudenslager made a motion to accept Fire Chief McIntire’s fire report including Purchase orders for Atlantic Emergency Solutions, Patriot Truck and Alignment, Grainger Industrial Supply, First Due, and Selectus Solutions. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

FISCAL OFFICERS REPORT:

- Receivables: \$28,955.33
- Payables: \$23,949.45
- Time for yearend closing to start and must be completed by February 28, 2025

TRUSTEE REPORTS:

Trustee Loudenslager:

- Will work on 2025 Road and Capital Project spreadsheet

Trustee Moseley

- Need last signature for Russell Road resident
 - Doug Riedel to notarize the signature for access and then work will start

Trustee Stults

- Worked on Mowing Bid
- Recovering from hip surgery

OLD BUSINESS: NONE

NEW BUSINESS:

Trustee Stults made a motion to bid out the 2025/2026 Mowing Contract for township cemeteries. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to approve township road improvement recommendations from the county engineer’s office. The roads included Burnt Pond, Degood, Houseman, Warren, Tyler, Mitchell Lane, Fry Road, Morey Road, and Robinhood Lane. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager moved the Township would not like to move forward with the cell tower contract. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager asked the other trustees for their capital requests or improvements along with Pat Williams from the maintenance department.

- A small track hoe and trailer
- Chief mentioned they would like to replace their utility and would pass to maintenance/road department

Chief McIntire sated that mid-2026 he would like to have everything ready to bid out a new rescue fire truck.

Trustee Loudenslager made a motion to go into executive session for the purpose of employment, dismissal, compensation of an employee at 10:55 am. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to return to regular session at 11:01 am. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to provide the maintenance/road department a 3% raise for 2025. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustees will still need to do a 2024 review for Gary Beckley.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 11:05 am.

Ralph Moady

Sandra Stults

Certified by: Kathy Melvin
Fiscal Officer

DATE: 12/31/2024

RESOLUTION: 01-01-2025-1

In the event that I, Kathy Melvin, should become incapacitated or unable in any way to complete my duties as fiscal officer, the following information will help Scioto Township meet its financial responsibilities without interruption.

1. With every regular Board of Trustees meeting, a backup of the computer and UAN is performed on an external hard drive located in the laptop bag.
2. A password log and procedures are kept in a binder located in the locked bottom drawer of the credenza behind the desk.
3. Nearby or familiar fiscal officers that would be helpful in completing financial responsibilities for Scioto Township until a crisis is resolved include: traveling fiscal officer Diann Jamerson, Village of Plymouth Ohio, 567-224-0192. Jill Davis, Concord Township, 740-272-0981.
4. The Ohio Auditor of State is responsible for the program known as the Uniform Accounting Network (UAN) and may be able to assist the township – UAN (800) 833-8261 or UAN_support@ohio auditor.gov.
5. Recent payroll sheets, bank reconciliations, receipt and warrants are located in the file cabinets in the fiscal officer's office or in boxes at the home of the fiscal officer and can be arranged by fiscal officer's spouse, Jon Melvin, 740-272-1408, to retrieve such files.
6. Contact numbers are in the binder located in the locked bottom drawer of the credenza behind the desk.

Trustee Loudenslager moved to adopt this resolution and Trustee Moseley seconded this motion.

Vote: Sandra Stults yes
Ralph Moseley yes
Doug Loudenslager yes

Wm. W. L.

Sandra Stults

Ralph Moseley

Certified by: Kathy Melvin
Fiscal Officer

SCIOTO TOWNSHIP DELAWARE COUNTY, OHIO

RESOLUTION 01-01-2025-2

RESOLUTION TO ESTABLISH PART-TIME EMPLOYEE HOURS FOR 2024

The Board of Trustees of Scioto Township, Delaware County, Ohio ("Board") met at a regular meeting on the 31st day of December 2024.

Loudenslager Moved the adoption of the following Resolution.

Be it resolved that the Board sets employees classified as part-time may only work up to a maximum of 1,500 hours in any calendar year.

Moseley Seconded the motion.

APPROVED AND ADOPTED THIS 31st DAY OF December 2024 BY:

**BOARD OF TRUSTEES
SCIOTO TOWNSHIP
DELAWARE COUNTY, OHIO**

Doug Loudenslager
Doug Loudenslager
Trustee

12.31.24
Date

Sandra Stults
Sandra Stults
Trustee

12.31.24
Date

Ralph Moseley
Ralph Moseley
Trustee

12-31-24
Date

ATTEST:

Kathy Melvin
Kathy Melvin
Scioto Township Fiscal Officer

12.31.24
Date

SCIOTO TOWNSHIP DELAWARE COUNTY, OHIO

RESOLUTION 01-01-2025-3

RESOLUTION TO ESTABLISH SALARIES OF ELECTED OFFICIALS

The Board of Trustees of Scioto Township, Delaware County, Ohio ("Board") met at a regular meeting on the 31st day of December 2024.

Stults Moved the adoption of the following Resolution.

Be it resolved that the Board SETS THE Trustees and Fiscal Officer annual salaries not to exceed the maximum amount set forth in R.S.505.24 and R.C. 507.09, respectively.

Loudenslager Seconded the motion.

APPROVED AND ADOPTED THIS 31st DAY OF DECEMBER 2024 BY:

**BOARD OF TRUSTEES
SCIOTO TOWNSHIP
DELAWARE COUNTY, OHIO**

Doug Loudenslager
Doug Loudenslager
Trustee

12.31.24
Date

Sandra Stults
Sandra Stults
Trustee

12.31.24
Date

Ralph Moseley
Ralph Moseley
Trustee

12-31-24
Date

ATTEST:

Kathy Melvin
Kathy Melvin
Scioto Township Fiscal Officer

12.31.24
Date

DATE: 12/31/2024

RESOLUTION: 01-01-2025-4

Trustee Louderlager moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Scioto Township, that in the event there is an inadequate amount in the line item or appropriation to pay incoming bills, to allow the Fiscal Officer to make the necessary inter-fund transfers as needed to meet financial obligations. Trustees will be immediately notified of the inter-fund transfers made.

Trustee Stults seconded this motion.

Vote: yes Sandra yes Ralph yes Doug

W. H. H.

Sandra Stults

Ralph Mark

Certified by: Kathy Meloni
Fiscal Officer

Governing Board Signature Page

12/31/2024

Item	Reviewed By
Payment Listing	<i>W. L.</i>
	Doug Loudenslager
	Ralph Moseley
	Ralph Moseley
	Sandra Stutts
	Sandra Stutts
	Kathy Melvin
	Kathy Melvin

Payment Listing

12/21/2024 to 12/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
500-2024	12/31/2024	12/20/2024	CH	The Richwood Banking Company	\$6,477.73	O
504-2024	12/27/2024	12/27/2024	EW	Ohio Public Employees Retirement System	\$2,372.21	O
505-2024	12/31/2024	12/30/2024	CH	Anthem Life	\$92.50	O
506-2024	12/31/2024	12/31/2024	CH	Bureau of Workers Compensation	\$1,853.28	O
20136	12/31/2024	12/30/2024	AW	Gary Beckley	\$35.00	O
20137	12/31/2024	12/30/2024	AW	James P Williams	\$35.00	O
20138	12/31/2024	12/30/2024	AW	Herbert Ligocki	\$35.00	O
20139	12/31/2024	12/30/2024	AW	Marvin McIntire	\$108.25	O
20140	12/31/2024	12/30/2024	AW	John Saniel Banrey	\$35.00	O
20141	12/31/2024	12/30/2024	AW	Kyle McIntire	\$35.00	O
20142	12/31/2024	12/30/2024	AW	Douglas D Loudenslager	\$694.20	O
20143	12/31/2024	12/30/2024	AW	Sandra Stults	\$548.92	O
20144	12/31/2024	12/30/2024	AW	Dave Hausfeld	\$298.80	O
20145	12/31/2024	12/30/2024	AW	Advanced Insurtrial Products	\$54.73	O
20146	12/31/2024	12/30/2024	AW	AES Ohio	\$1,107.20	O
20147	12/31/2024	12/30/2024	AW	Del-Co Water Co, Inc.	\$120.10	O
20148	12/31/2024	12/30/2024	AW	Heritage Cooperative	\$1,265.70	O
20149	12/31/2024	12/30/2024	AW	Ohio State Firefighters' Association	\$100.00	O
20150	12/31/2024	12/30/2024	AW	Selectus Consulting	\$5,170.00	O
20151	12/31/2024	12/30/2024	AW	Wells Septic & Drain LLC	\$240.00	O
20152	12/31/2024	12/30/2024	AW	Columbus Supply	\$2,294.38	O
20153	12/31/2024	12/30/2024	AW	Delta Dental	\$291.07	O
20154	12/31/2024	12/30/2024	AW	The Aerial Guy	\$578.15	O
20155	12/31/2024	12/30/2024	AW	Vison Service Plan - (OH)	\$107.23	O
Total Payments:					\$23,949.45	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$23,949.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



Scioto Township Fire Department

3737 Ostrander Road
Ostrander, Ohio 43061
Marv McIntire, Fire Chief
740-666-2121, Ext. 106

December 31, 2024 Board Meeting

Purchase Orders: Atlantic Emergency Solutions – 2025 Apparatus and Equipment Maintenance Activity, \$25,000.00. Patriot Truck and Alignment – 2025 Apparatus Maintenance and Repair Activity, \$12,000.00. Grainger Industrial Supply – 2025 AED Program, \$8,000.00. First Due – 2025 Annual Fire Reporting and Records Subscription Fee, \$13,000.00. Selectus Consulting – 5 Replacement Lenovo Computers for the Fire Officer's, \$5,500.00.

Apparatus, Equipment or Station Repairs – All outstanding apparatus and equipment repairs have been completed for 2024.

First Due Fire Records Management – We will complete changeover on January 1st 2025 for Fire Reporting and Records Management.

Firefighter II Class – Chief McIntire – Rolling up documents to send in for a reimbursement request to the State Fire Marshal Office for the class cost.

2025 AED Recipient List – Edward Jones, Ostrander Presbyterian Church, and Testa Trucking.

Road Maintenance – Need to understand what the procedure is for requesting salt for an emergency event, township roads, and parking lot during inclement weather conditions.

Good to The Order:

Chief McIntire – Firefighter and Fire Association Family Dinner with Service Awards will be on January 17th at 6:00 pm. Please let me know if you would like to attend.

Maintenance Department, Scioto Township – Pat Williams

- Keeping up with the trash.
- Changed the oil in S1 and washed it
- Took the pickle ball nets down.
- Have been out salting and plowing multiple times.
- Had to get a hose for S4 and replace it.
- Have been replacing the cemetery flags when needed.
- Have cut up limbs on Klondike road twice this month.
- Have two funerals that Ralph has helped me with.
- Have replaced light bulbs at the fire house.
- Have been picking up signs from the side of the road.
- Have cleaned the office twice this month.
- Have been trimming trees in Mill Creek and Fairview cemeteries.

THANK YOU FOR ALL YOU DO, Pat