

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
November 3, 2021**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, November 3, 2021 at 7:00 pm at the Township Hall, 3737 Ostrander Rd., Ostrander, OH 43061. Board members present were Ralph Moseley and Sandra Stults and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin and Chief Marvin McIntire. Absent was Zoning Inspector Herb Ligocki. Others in attendance are included on the sign in sheet.

APPROVAL OF MINUTES:

Trustee Loudenslager moved to accept the minutes of the October 20, 2021, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

PUBLIC COMMENT:

- Resident Connie Watson asked about the duties of the trustees. Trustee Stults replied the duties are listed in the Ohio Revised Code.
- Resident Dick Jones asked about someone being in the township offices daily to answer questions and call.
- Other questions were asked but are concerns of the Village of Ostrander.
- Resident Robert Nelson inquired about the OPWC grant for Mitchell Lane and Field Street.
 - Mr. Nelson also asked the new curve signs be adjusted.

Delaware Public Health Department

- Ms. Dawn Hall was present and provided flyers on Christmas Light recycling along with the Health Department are scheduling Covid booster shots and flu shots.
- The Trustees inquired about electronic recycling. Ms. Hall will verify locations and dates of electronic recycling.

Delaware County Engineers – Doug Riedel

- Mr. Riedel was not able to attend and will be present at our November 17 meeting.

FIRE CHIEF REPORT: Please See Attached Document

- Purchase Orders – None.
- Apparatus, Equipment or Station Repairs – Community Center/Station Generator – Annual PM and Service completed, batteries were replaced. Community Center Kitchen Hood System – Scheduled for cleaning on November 4th at 10:00. Engine 371 – Atlantic Emergency Solutions came out and repaired Hydraulic Generator engagement issue.
- New Equipment and Training – Emergency Reporting – The administrative group completed the Online Training Class with the vendor on October 28th. Now working on data entry of the new system so we can Go Live on January 1, 2022 with the new fire

reporting software. DACC Training Class – 2 Fire Officer’s will be attending a training class on the topic of Electric Vehicles and Stationary Storage Systems on November 13th and 14th. Mobile Radios – Delaware County 911 has delivered new radios for all apparatus and they will be installed in the next few months.

- Apparatus or Equipment Issues:
 - U-371 – GMC has part available now for the recall of the Air Bag and scheduling of the repair is in process.

- Good to The Order:
 - AJ Miller has been appointed Fire Chief at Berlin Township Fire Department. Start planning and budget for the 2022 Fire Budget. Fish Fry 2021 – November 6th from 4:00 to 7:00 – Drive through Fish Fry is planned for this evening.
- Thank you to the Health Department for offering Covid boosters to our first responders.
- Ladder testing is scheduled for Monday morning
- Chief will be out next week and Brian Dilley will be in command.
- Hose testing is complete and there is roughly 1,000 feet of hose that failed and needs to be trashed. The hose couplings can be recycled.
- The Fire Department and Fiscal Officer have computers and printers needing to be surplus and recycled.

ZONING INSPECTOR REPORT: Please See Attached Document

- The month of October consisted of 9 permits. Permits included: 2 Single Family Residences, 1 Ag Exemptions, and 6 Driveways. Total fees for the month of September were \$1,010.00.
- Attended DCRPC Meeting.
- Answered numerous zoning questions

FISCAL OFFICER REPORT

Payables: \$144,116.42

Receipts: \$17,450.63

Fiscal officer reported the fire truck payment to Richwood Bank would now be through ACH and starting November 30.

TRUSTEE COMMENTS:

Trustee Stults

- **Monument Repair**
 - A monument needs to be repaired in Fairview Cemetery roughly costing \$200 to repair per Tim Foor from Liberty. Longstreth would be able to repair if Tim Foor is unable.
 - Trustee Loudenslager asked about the survey of cemeteries is completed and if not, it is something that should be done and an approach to put all the foundation and monument repairs and an approach how to accomplish these repairs.

- Resident, Connie Watson, asked what happened to the black fencing at Fairview and why it was not replaced. Trustees stated it was removed before their time in office.
- Keep Delaware County Beautiful – Awards presentation yearly for those who participated. Anyone know of anyone that could be rewarded? Looking for presenters as well.

Trustee Moseley

- Resolution to ODOT for 35 mph speed limit Jacktown Road
Trustee Moseley made a motion to submit REA for Jacktown Road speed reduction. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- REA to county for the study of additional draining culvert on Fry Rd.
Trustee Loudenslager made a motion to submit REA for additional draining culvert on Fry Road and for Trustee Moseley to submit such REA. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Tentative Plan for Cemetery Foundation Repair
 - Discussed under Trustee Stults report.
 - Agreement for cemetery priorities
 - Possible cemetery levy – discussion only at this time
- List of equipment for replacement with priorities provided by Maintenance Department
- Parking lot lights – passed to get those completed and should be Adam will install once he receives them
- 257/Drake Property – Trash clean up
 - Maybe need to work with Prosecuting Attorney to recoup the amount of money. Trustee Moseley to follow up.
- Should have a schedule of road culverts next week. OUPS will be out.
- Burnt Pond Road berm and ditch repair needs to be completed.
 - Washes out the berm instead of going to the ditch
- Any progress on Fairview Cemetery drainage from Soil and Water?
 - Trustee Moseley to restart this discussion.

Trustee Loudenslager

- UV light upgrades to furnaces
 - Covid money could be used and this could be a reasonable expense to improve air quality

- Performance review schedule
 - Set scheduled for the 2 employees – same form or something different?
December 14th at 8:30 and 9:00 am. Trustee Loudenslager to provide forms to trustees to verify if any changes need to be made prior to reviews.
- Fairview cemetery drainage plan
- ARP Fund Projects – Funds have been received in August 2021.
 - Legislation is pending to use 30 % for roads.
 - Could the township use a defibrillator?
 - Trustee Loudenslager to provide Chief with the OTARMA grant form

OLD BUSINESS:

- Cemetery Mowing
 - Trustee Stults received the hours for each cemetery.
 - Were these man hours or total hours per cemetery
 - A rear discharge mower will cost \$14,000.
 - Challenge to find a worker or two and stay under full time status
 - Objectives:
 - Do a better job
 - Same cost and better service
 - Options if hiring for park mowing
 - Gary B mowing roads and Gary M help with cemeteries?
 - Trustees to bring ideas to December meeting
- Capital Project list 2022
 - Trustee Moseley received the Maintenance Department
 - Replace F450
 - Trustee Moseley to research pricing and options
 - Skid loader could possibly be rebuilt or redone prior to purchasing new?
- Township All Painting (meeting room, day room, hallways, radio room and entry way)
 - Trustee Stults to research
- Parking lot Rebuild/Repair
 - Nonsufficient base was put down, drains need repaired, new base and pipe underdrains, then painting/stripping will need done.
 - Strawser quoted \$157,302.90
 - All trustees agree it needs to be added to the budgeted items list.
- Mowing Contract
 - Mower purchase
 - Trustee Loudenslager to research
- Houston Street Building
 - Needs gutters replaced
 - Painted
 - Hose structure on top needs removed.
- Second Street Building
 - Siding needs repaired

- Extended discussion on adding second ball diamond at park.
 - ARPA funds can be used
 - Trustee Moseley nor Trustee Loudenslager can promote/support artificial turf.
- Trustees Moseley and Stults will need insurance numbers by December budget meeting.

NEW BUSINESS:

Trustee Loudenslager made a motion to receive ARPA (American Rescue Plan Act) monies and for the Fiscal Officer to accept and set up account for ARPA funds. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to move out of executive session. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:10 pm.

Certified by: _____
 Fiscal Officer