

**SCIOTO TOWNSHIP TRUSTEES  
RECORDING OF PROCEEDINGS  
MARCH 3, 2021**

**REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, March 3, 2021 at 7:05 pm via Go To Meeting video conferencing. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Chief, Marvin McIntire and Zoning Inspector Herb Ligocki. Others in attendance included Jeff Kasberg, Brandon from Fontanelle Road, and Thomas Bale.

**APPROVAL OF MINUTES:**

Trustee Loudenslager moved to accept the minutes of the January 20, 2021, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

**PUBLIC COMMENT:**

Brandon from Fontanelle Road asked about the strategy of snow removal. His wife came home late and got stuck in the drifted snow near Smart and Fontanelle. Trustees suggested to call one of their cell numbers, found on the website, to report the road being drifted shut.

Thomas Bale asked about putting in a possible farm market near State Route 257 and State Route 37. Mr. Bale was asking about the township's stipulations and processes needed for a farm market. He knows there will be some hoops with FEMA and the flood plain. The Trustees suggested working the health department, the state for driveway questions and with Herb Ligocki regarding the township zoning regulations.

**TRUSTEE COMMENT:**

**Trustee Moseley:**

Provided Trustee Loudenslager and Trustee Stults with his list of tree removal and would like their suggestions/changes.

Recently received a quote from The Dexter Company for a new sprayer/conveyor for the dump truck. The current one does not tilt with the bed currently. The quote is for \$8400 delivered. Will look into this more prior to approval at next meeting

Currently working on three to four plans for drainage at Fairview cemetery.

Trustee Loudenslager asked if Jason Damron provided an estimate of how long the truck will be down for repair. Trustee Moseley stated he won't be able to get started until end of weekend or early next week.

**Trustee Loudenslager**

Asked for a new quote from Gorman Paving for parking lot at the township hall and fire department.

Reached out to ODNR inquiring about the nature works grant. Applications are due June 1 it is a 75% / 25% grant. The township would be required to provide the 25%. Trustee Loudenslager will work on the grant proposal for the pickle ball courts. Trustee Loudenslager is awaiting the quote for the cost of building/installing the courts.

Trustee Loudenslager did not get announcement of the Agenda for the meeting nor did he see it on Ostrander Watch. Trustee Loudenslager will put it in the Meadows of Millcreek newsletter once he receives a message the Agenda is published on website. Making sure these are accomplished helps with advertising and saves with publishing in the local newspaper

**Trustee Stults**

Jeff Cantrell has a Vintage Baseball team and would like to use the park for 3 games in 2021. They will not be using the ball diamond they use an open field. Trustee Stults will coordinate with the youth teams.

Trustee Stults has been participating on the OTA webinar conference this week.

The cemetery program is coming along, 2 deed books are completed and started a third book. Gary has had training and input a few to get acquainted with the database. She will get with Jay after the conference and have him work through the process. Trustee Loudenslager and Moseley asked about training and thanked FO Melvin for the directional sheet.

**FISCAL OFFICER REPORT**

Payables: 34,407.56

Receipts: 19,596.88

Wilson Phillips and Agin CPA's sent our letter to be audited for 2019 and 2020. The FO and One Trustee will need to sign. Will leave on desk for Trustee Stults to sign.

Trustee Loudenslager would like the verification of covid audit and if included with the 2020 and 2019 audit or if it is a separate audit.

**ZONING INSPECTOR REPORT:** Please See Attached Document

The month of January there were five new residences, five driveway permits and one new accessory building permits and 1 ag building. Total fees for the month of December were \$1,950.00.

**FIRE CHIEF REPORT:** Please See Attached Document

Purchase Orders – Atlantic Emergency Solutions – 6 – X3PRO 5.5 Scott Air Packs, 12 – 5500 PSI Air Cylinders and 1 - Scott RIT-Pak III with 60 Minute 5500 PSI Air Cylinder, \$45,127.30. This Phase 2 of 3 on the Scott Air Pack upgrade and replacement of equipment and Scott is still giving us one free air cylinder with every air pack purchased. Funds are budgeted for 2021.

Trustee Loudenslager made a motion to accept PO 02-03-2021-1 for 6 – X3PRO 5.5 Scott Air Packs, 12 – 5500 PSI Air Cylinders and 1 - Scott RIT-Pak III with 60 Minute 5500 PSI Air Cylinder from Atlantic Emergency Solutions (formerly Finley), not to exceed \$45,127.30. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Apparatus, Equipment or Station Repairs – Silco Fire and Security completed Annual Fire Extinguisher Inspections and Kitchen Hood Suppression System Annual Inspection. MES Warren Fire Equipment completed Annual SCBA Bench Test and Face Piece Maintenance.

Selectus Consulting – completed Firewall Redundancy Upgrades.

COVID-19 Update – Apparatus and station common areas are being disinfected bi-weekly. Small groups of firefighters have been coming together for training and checking of equipment. Most of our fire personnel have either scheduled or received the first round of the COVID Vaccine

New Equipment – New Turn-Out Gear has arrived for Firefighters Casanova and Roush.

Captain Dilley and Chief McIntire have submitted for several Grants through different organizations. Examples - Meijer, Home Depot, Gary Sinise Foundation, QFM-96, and the State Fire Marshal Equipment Grant. Fire Association is working with Millcreek Golf Club and planning a smaller scale invitation only Golf Outing for May 1<sup>st</sup>.

Trustee Stults asked Chief if he had heard of any updates to the warning siren. Chief is not aware of any at this time.

Trustee Loudenslager thanked the Chief and Captain Dilley for their work on grant work.

**OLD BUSINESS:**

Mitchell Lane grader patch

Doug Riedel was not able to be present tonight

The village will be willing to work together just need to work out details

Discuss drainage needs in Fairview cemetery

Trustee Moseley will try to have plans and prices by next meeting

Trustee Loudenslager asked if the work would need to be done late summer. Trustee Moseley does not think so. Trustee Moseley would like a couple different contractors

look over the details to help decide best course of action for the township. Trustee Loudenslager would like to see soil and water involved.  
Soil and water should be involved

Discuss need of cemetery headstones repair in Millcreek cemetery

Trustee Stults said she could not get a close enough look. They are covered in snow will report at next meeting provided weather cooperates.

### **NEW BUSINESS:**

Discuss need to purchase new mower

Trustee Loudenslager would like to encourage the purchase of replacement mower. Will work with Gary and Jay to determine specs.

Discuss needs for this year's mowing with Property Worx

Trustee Stults asked if we need to work with Property Worx for what is needed/expected for 2021 season. The Trustees agreed they did a great job with no complaints. Trustee Stults will reach out to Property Worx regarding 2021 and to keep up the work they did in 2020.

Tree Removal:

Cemeteries Separate from the roads. – Fairview and Bokes Creek and tree guy may want lumber.

Road lists starts with Carr, Fontanelle, Degood and Smart Road. Trustee Moseley placed them in priority of 1-20. Once list is decided on the residents will receive notice of the work.

Advertise tree removal bids

Once Trustees agree on a plan they will move forward with advertising for tree removal.

Trustee Stults stated in listening to the OTA conference the township may want to collect driving records on employees. This is not currently being done. Trustee Stults will research this further and report back.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to move into executive session to discuss compensation of an employee. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to move out of executive session. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:12 pm.

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Certified by: \_\_\_\_\_  
Fiscal Officer