

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
NOVEMBER 4, 2020**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, November 4, 2020 at 7:00 pm via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Zoning Inspector Herb Ligocki, and Fire Chief, Marvin McIntire. Others in attendance were Prosecuting Attorney Eric Penkal, resident Jeff Kasburg and Brandon.

APPROVAL OF MINUTES:

Trustee Moseley moved to accept the minutes of October 7, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the October 15, 2020, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

PUBLIC COMMENTS:

- Delaware County Engineers Office – Doug Riedel was not able to attend
 - o Stover Road rebuild should begin next week
 - o Trustee Moseley has an REA to be signed for additional culvert work on Stover Road on west and east sides to add guardrail and grading.

- Delaware County Health Department – Korin Reed was not present

Township Zoning Inspector Report – Herb Ligocki provided the following:

- o Permits for September: four residence, one deck, one driveway and 1 for solar panels Permit totals \$1,310.00.
- o Sent letter to Carol Drake on 10/23 telling her to remove trash at 1016 257 within seven days of the receipt of letter. Did not receive confirmation of receipt of the certified letter.
 - Drove by and it has been cleaned up.
 - The trustees do not have authority to request dumpster
 - Each time trash is cleaned up the clock starts over
- o Sent letter on 10/23/2020 to the Spanglers on Burnt Pond Road telling them to move a trailer sitting within 50 feet of the road right-of-way. This was inadvertently sent to wrong resident. Should have been sent to the Wells at 3970 Burnt Pond Road.

- Met with Fishers on Houseman to discuss their proposed business which will be a mechanics shop.
- Property on Mills Road
 - Working through the cleaning up process and there is possibly a buyer for the property
- Degood Road new building and driveway. Has permit been obtained? Zoning Inspector to call resident.

Fiscal Officers Report:

Payments: \$138,838.64

Receipts: \$22,457.00

- Update on Covid expense and reimbursement allocation
- Encumbrances through December 30 need to be to County Auditor by November 20
 - Fire salaries and benefits
 - Other expenses related to Covid
- Resolution to adopt and approve encumbrances to declare to County Auditor will be discussed and adopted at our mid-November meeting.
- Schedule cleaning crew for the Township Hall

FIRE CHIEF'S REPORT:

- Purchase Orders – No request currently.
- Apparatus, Equipment or Station Repairs – Station Generator had its yearly PM and check out completed. Annual Ladder Inspections are scheduled for November 9th. Full service completed on Utility 371.
- Apparatus Service, Follow-Up – Grass 371 is scheduled for full service. Several SCBA Air Bottles have been sent out for Hydrostat. Patriot Truck and Alignment – Rescue 371 – Right Side front spring shackle retainer bolt is unrepairable due to corrosion. Working on a cost estimate for replacement of the front springs on this apparatus for 2021.
- COVID-19 Update – Going back to normal training schedule for the last two months of 2020 and will be following the schedule on the Community Birthday Calendar.
- Grants – AFG Regional Grant – Received notification on 10/28/20 that the regional grant was denied. Although it met the funding phase, the project did not get funded. With that said, we set aside in our 2020 Budget 56K for New Air Packs, RIT Packs and Accessories. Currently working with Marysville and Jerome Township Fire Departments on a cost saving joint equipment purchase. Securing a new quote for approval of a Purchase Order in the December Board Meeting.

- Station Printer – New printer has been installed and functional.
- 2021 Fire Budget – Continue working on Budget Request items for the 2021 Fire Budget.
- Good to The Order – Fish Fry – Saturday November 7th from 4:00 to 7:00 pm. No request from the Fire Association currently for township trustee board member support. Masks and gloves should be worn.
- Meeting with Jerome and Marysville to discuss air packs
- Siren did not go off at noon today – emailed Sean Miller and the company in charge of siren.

TRUSTEE REPORTS:

- Trustee Stults
 - o Gary is taking care of cemetery issues while Trustee Stults is not able to travel.
 - Property Worx continues to do a great job with cemetery mowing.
 - o Proposed Cemetery Fee Schedule
 - Not finished will supply at December meeting
 - o Property Acquisition Update (Flood Plain)
 - Soil and Water is spearheading the appraisals.

- Trustee Moseley
 - o Posting of truck for sale
 - Requesting guidance from PA Penkal. PA Penkal to have Resolution for the mid November meeting.
 - o Eagle Scout Project
 - Met Dennis at park and went over placement of his project.
 - o Refrigerator Replacement
 - Working with Chief to put together a proposal for the 2021 budget. Will be working with electrician to confirm there is not an electrical issue before replacing the refrigerator.
 - o A/C and Furnace Repairs
 - Still has the quote for A/C \$5,300 to put in the 2021 budget
 - o Road Plans for 2021
 - Submit what was planned for 2020 and was postponed due to Covid.
 - Would like to submit REA's for each road in the township for speed reduction.
 - Township Hall parking lot repairs
 - o Road Complaint
 - Received complaint for Russell Road and potholes.
 - Gary and Jay to work on potholes and berming
 - o Will have Street signs posted for the ones we have and prices for the others needed by next meeting

- Trustee Loudenslager
 - New Cemetery Signs are installed
 - Saturday's flu clinic went well
 - Eight cars came for the food drive pick up
 - Will hold another one on November 7.
 - The township will be using \$4300 of the \$10,000 set aside for food distribution.
 - Cares Act Reimbursement
 - Sanitizer, face masks and food distribution
 - Passed out at flu clinics and food distribution days
 - Requested that sanitizer and face masks also be distributed at the fish fry.
 - Park Pond Cleanout completed
 - A lot of material came out of the pond. We need to be diligent to keep weeds and algae down
 - Park Walking Path
 - Spoke with National Lime and Stone to see if they would be willing to repair and seal the path as their service project.

OLD BUSINESS: NONE

NEW BUSINESS:

- The Trustees have no interest in opening the Township Hall currently with the COVID-19 cases rising and with a 10-maximum limit. The Trustees would like to continue the remote Trustee meetings.
- Trustee Moseley made a motion to accept Adoption of Credit Card Usage Policy with transactions limited to \$500.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Loudenslager made a motion to amend the Personnel Policy with corrected Credit Card Resolution. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Loudenslager made a motion to excuse Trustee Stults from the remainder of the meeting. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Advertisement of land lease east of the Township Hall
 - o Trustee Loudenslager made a motion to contract the land with no compensation to the township and Trustee Loudenslager at the township designee for this contracted land. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.

- Budget Planning Meeting (December 21 or December 22)
 - o It was agreed to have the meeting on Monday, December 21 at 1:30pm.

- Trustee Loudenslager made a motion for REA speed study for Russell Road. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.

- Trustee Loudenslager made a motion to reconsider the motion to conduct the REA speed study for Russell Road. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.

- Trustee Loudenslager made a motion for REA speed study for Smart Road. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.

- Trustee Moseley made a motion to pay bills. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. The motion passed with 2-yes and 0-no votes.

- Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-absent. Motion passed with 2-yes and 0-no vote.

Meeting adjourned at 8:07pm.

Certified by: _____
 Fiscal Officer