

**SCIOTO TOWNSHIP TRUSTEES  
RECORDING OF PROCEEDINGS  
September 2, 2020**

**REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, September 2, 2020 at 7:00 pm at via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Chief McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance were Jay Dague, Korin Reed, Delaware County Health Department, Doug Riedel, Eric Penkal, and Debbie Bowden.

**APPROVAL OF MINUTES:**

Trustee Stults moved to accept the minutes of the August 2, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

Trustee Moseley moved to accept the minutes of the August 20, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

**PUBLIC COMMENTS:**

- Delaware County Health Department – Korin Reed
  - o Discussed Corona Virus and provided statistics for Delaware County.
    - Delaware County is steadily rising with 1258 cases today.
    - No increase in hospitalizations or deaths
    - Test results still vary depending on testing facility (24 hours to 3 days)
  
- Delaware County Engineers Office – Doug Riedel
  - o OPWC Stover Road signs will be out 5-7 days prior to starting work. Should be getting scheduled soon.
    - Fire, EMS, school, post office will need notified
  - o Doug needs sign off of Klondike Road – one or more trustees to sign and return to office. Sandra and Gary drove the road looking for downed trees and did not see anything amiss.
  - o Doug asked if the board was interested in doing a road tour this fall.
    - One or more members can be scheduled
    - Doug will touch base with Ralph to get scheduled.

- Chief has not received call from ODOT for intersection of 36 and Ostrander Road. Riedel will remind Mike Taylor of ODOT of that request.

**Township Zoning Inspector Report – Herb Ligocki**

- Permits for August: one residence, one deck, one sign, and one lot split. Permit totals \$750.00.
- Attended planning commission meeting last week – nothing to report for Scioto Township.
- Herb will work with Eric Penkal on the following items:
  - 1717 Burnt Pond Rod – Skaggs – Clean-up of non-working vehicles
  - Mills Road property – overgrown and varmint taking over. Owner lives in California
- Signs in right of way – leave campaign signs alone
- Jay Dague was working on Larcom Road and received a complaint about a resident on Taylor road running a junk yard. This would be near the Union Co. Line.

**Township Fiscal Officers Report – Kathy Melvin**

Payments: \$38,034.22

Receipts: \$40,966.85

- Establishment of COVID Reimbursement account and tracking of related expenses along with reporting.
  - Allocated by October 20 – spend until December
- Received complaint about trees on Klondike needing trimmed for buses

**Jay Dague**

- Stated he was back to work daily and doing best he can, still not 100%.
- Asked about medical expenses
  - Township will cover \$5000 deductible.
- Work for rest of week will include:
  - Park work
  - Klondike Road trees
  - Follow up with Gary and his plans for week
  - Check his roads
  - Review road maintenance spreadsheet – update patching/trimming/berm work.

**Fire Chief Report – Marvin McIntire – See Attached documents**

Trustee Stults made a motion to pay \$7,750.00 to Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelsville, OH 43756 for 2 Akron intake Suction Relief Valves and 1 TFT Deck Gun Monitor Nozzle. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. PO 09-02-2020-1.

- Apparatus, Equipment or Station Repairs: Secured Air Dryer Filter for replacement on Engine 372. Window screen repaired at McAuliffe’s and reinstalled. Ohio flag

- pole light was replaced with a new unit. Chainsaw chains sent to Buzz's Sharpening service for sharpening and or replacement of chains.
- Testa Trucking – Apparatus Service, Follow-up: Rescue 371 right side front spring shackle retainer bolt needs replaced. Engine 372 tensioner pulley needs replaced.
  - C COVID-19 Update – new schedule has been developed for September.
    - September 12 scheduled to burn the Smart property demolition house.
  - Test on Chief's computer (VDI) Virtual Desktop Infrastructure. This is a technology that refers to the use of virtual machines to provide and manage virtual desktops. VDI host environments on a centralized server and deploys them to end-users on request.
  - Grants: Completed an MOU for the 2019 AFG Grant on 8/16/2020.
  - New Equipment: 2 sets of turn-out gear are ordered.
  - Storage Container Update: Site has been excavated and back filled. Storage unit was moved on site 8/29/2020. Site needs final grade and seed. Putting a schedule together to power wash the storage unit and apply paint for preservation.
  - 2021 Fire Budget – started working budget request items for the 2021 fire budget.
  - Fire Chief Dale Fling retired from the Harlem Township Fire Department.
  - Fish Fry discussion
    - Can be handled safely by carry out/drive thru only.
    - Only personnel in building will be fire and association volunteers
    - No baked goods from individuals
    - Trustees are in favor – just need to work out details
  - Toy Drive/Pancake breakfast
    - Trustees are in favor for it to run same as Fish Fry
  - Halloween
    - Department is planning to possibly take a truck downtown Ostrander and in the Meadows if Trick or Treat is still happening.
    - The Station and Hall will not be open

Debbie Bowden with the Civic Association stated Trick or Treat will happen but there will not have the group gathering at the firehouse like past years.

Election Day set up will be in the meeting room. Too many negatives to have in the bay.

### **Trustee Reports**

- Trustee Stults
  - Cemetery Mowing Report
    - Pleased with how the mowing is going
  - Cemetery software update
    - Software was installed today. Training will happen in a week or so. Trustee Stults is still working on obtaining cemetery maps.
  - Find a grave website update
    - Still hoping to find a scout wanting an Eagle Scout project.
  - Wintz burial plots

- The family has deeds for 114 and 11. There are people buried in 112. Trustee Stults needs to verify 110 lots and if there are any burials in those plots.
    - Eric Penkal, Prosecuting Attorney, stated Trustee Stults provided him with a good report. The simplest plan would be to sell 110 plots to the Wintz family. The Trustees do not want to do the disinterment if at all possible. The trustees have the right to buy back lots at a reasonable rate and hand over lots to the individual.
    - Trustees Stults will be getting copies of deeds from 110 and 112 then approach family in 110 and buy back and re-sell at a minimum cost.
    - Eric Penkal will keep working with Stults to know how to approach the situation.
    - Trustee Stults to probe lots on 110 to make sure there are no burials.
  - Cemetery prices
    - We had a funeral that was at 1:30pm. Funeral did not end until 4pm with the funeral party remaining to hit golf balls into the fence line. It wasn't until 6pm when all of the township equipment was put away. Township incurred overtime costs in addition to tying up personnel all afternoon.
  - Cemetery Rules
    - Trustee Stults will bring forward a proposed fee structure and penalties for exceeding stated time in the cemetery. This will be presented at the October meeting.
- Ralph Moseley
  - Helped Gary on funerals/burials in Jays absence.
  - Marked trees that will need to be cut.
  - Started spreadsheet showing recommended priorities for dead trees in road right of way and Klondike Road will be a priority.
    - 40-50% of trees are 4-6 inches in diameter and are Ash trees.
    - Consolidated has marked a few trees. Trustee Moseley to verify.
  - Gordon Mobias former citizen is possibly moving his stillborn child to another cemetery in Indianapolis where they are living at this time. He has deed and it is in the north plot. Trustee Moseley and Stults to verify records.
  - Need to post truck for sale
  - Eagle Scout project for park
    - Need to meet with scout to discuss placement and layout. He still needs to do fundraiser. Trustee Loudenslager is hoping a grant in 2021 will help cover installation of pickleball and basketball courts.
  - Trustee Moseley stated voicemails were being emailed to him showing Chief McIntire's email. Fiscal Officer Melvin will look into this.
- Doug Loudenslager
  - Helped Gary and Jay mow park
  - Cemetery signs should be done this week

- Posts will need to be prepared including routing, painting and tops.
- Trustees need to decide on placement of signs in each cemetery.
- Call into Chaz Kaiser for pond work at the park

**PUBLIC COMMENT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- Zoning Board Meeting Request
  - Zoning Boards would like to have their meetings in person.
    - The hall could be opened for limited use such as public meeting with social distancing/sanitizing/limited capacity.
    - There is no real 10-person limit for government entities. Abide by social distance measures, guidelines and cleaning.
  - The trustees agreed to continue their trustee meetings as virtual meetings for now.
    - If the hall was opened for meetings the trustees could implement strict protocols, take out tables, space out board members, space out applicants and public comment could be suspended if not doable with guidelines.
  - The trustees have the right to keep the hall closed until the state of emergency is lifted.

Trustee Stults made a motion to allow Zoning Board to have in person meeting. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-no, and Ms. Stults-yes. The motion passed with 2-yes and 1-no vote.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager motioned to enter into Executive Session to consider the employment, discipline of a public employee. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes votes and 0-no votes.

Trustee Stults motioned to move out of Executive Session and reconvene public session. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes votes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 9:04 p.m.

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Certified by: \_\_\_\_\_  
Fiscal Officer