

**SCIOTO TOWNSHIP TRUSTEES  
RECORDING OF PROCEEDINGS  
July 1, 2020**

**REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, July 1, 2020 at 7:00 pm at via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Chief McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance were Eric Penkal and Korin Reed, Delaware County Health Department.

**APPROVAL OF MINUTES:**

Trustee Stults moved to accept the minutes of the June 3, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

Trustee Stults moved to accept the minutes of the June 18, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

**PUBLIC COMMENTS:**

- Delaware County Health Department – Korin Reed
  - o Discussed Corona Virus and provided statistics for Delaware County.
    - Numbers are confirmed with 458 cases in Delaware County
      - 12 deaths and currently 3 hospitalizations
    - Testing is starting for anyone
      - with or without insurance and with or without a primary care physician but appointment must be made

**Township Zoning Inspector Report – Herb Ligocki**

- o Permits for June: one residence, one swimming pool, 2 driveways, 1 porch remodel and 2 variances. Both variances were approved. Permit total \$645.00
- o Working with Trustee Moseley on drainage issues
- o Working through permit processes
- o Sent email to Eric Penkal to review regarding Consolidated Gas Install
  - Trustee Loudenslager suggested if language is not in our Zoning Resolution the committee should look over and verify safety issues for future.

- Zoning Inspector Ligocki stated the Village zoning resolution states to refer to the OSHA regulations.

**Township Fiscal Officers Report – Kathy Melvin**

Payments: \$25,091.08

Receipts: \$14,293.53

**Fire Chief Report – Marvin McIntire – See Attached documents**

- The department had a structure fire last night from 9p to 4a. Mutual aid from Concord, Tri, Radnor, and Delaware City
- COVID-19 Update – Plan has been developed for the month of July for re-opening the fire department for training and apparatus checks.
- Annual pump testing was completed and all 3 apparatus passed
- Equipment repairs – New Engine 373 – replacement charging unit has been ordered under warranty claim. Engine 371 – Batteries replaced. Engine 372 – AC compressor replaced. Grass 371 is scheduled for repair of the aluminum bed on 7/17 at Reiselt’s Machine Works. Annual ladder testing is scheduled for November 9.
- Community Center Refrigerator/Freezer unit has blown the wall breaker 2 times. Appears to have an issue maintaining a constant temperature on freezer and refrigerator individual units. Fire department did budget matching funds for this expenditure for 2020.
- Grants – Received 25 Voice Amplifiers for SCBA Face masks courtesy of Firehouse Subs Foundation Grant.
- Storage Container update – Still staged off site until time permits for work to be done here at the station.
- Community Service - Chief will be working with a minor individual in Mid-July around the firehouse so they can complete 30 hours of community service.

Trustee Moseley made a motion to pay \$8,000.00 to Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelsville, OH 43756 for 1250 feet of 5 inch fire hose. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. PO 07-01-2020-1.

**Trustee Reports**

- Trustee Stults
  - We have had several funerals and have sold cemetery plots
  - Cemetery mowing report
    - No bad reports on the mowing of the cemeteries
  - Review of current cemetery rules and proposal for enforcement
    - See attached draft
    - Trustee Stults likes the rules and stated they need to be posted and readable when driving into the cemetery.
  - William Swaney is retiring from the Zoning Commission board after 2.5 years. – sending a retirement card.

- Ralph Moseley
  - Culvert inventory, condition and tracking on iPad
    - 130-140 township culverts
    - Would like to get Stover Road done prior to the road work being completed
  - Dead trees in township right-of-way
    - Doug and Ralph to discuss and mark dead trees and determine the true right-of-ways.
      - Work on prioritizing the removal of these trees
  - Looked at ditch on Fry Road. This is the culvert in the curve.
    - How to get the ditch cleaned up and possibly need to add a second culvert. There has been tile run from house to ditch.
    - Eric Penkal mentioned the township has the ability to monitor and require private resident to deal with drainage affecting township roads. Ability to ask them to remedy the issue and township can tack on tax duplicate.
    - Is there a permit that can be enforced for tiling to the ditch?
      - Establish guidance and best practices and getting that information from soil and water
    - Most areas are not impeding the road as the water is in the ditch and the residents want the ditches cleaned to keep the water from laying in ditches.
    - Eric Penkal will send statue covering the township in resolution form
  - Backflow checks have been done and a valve needed to be replaced.
  - A/C unit 2 needed Freon added. Seems to be leaking more and need to determine where the leak is. Trustee Moseley to ask about the Maintenance Agreement.
  - Barn painter is in the area and asked for a quote for painting the maintenance building
    - Trustee Loudenslager asked to get the metal on the park barn fixed where it did not hold the paint from last year.
- Doug Loudenslager
  - Playground mulch and stone base – nothing new. Some stone has been added around playground equipment. Working to get help to spread mulch.
  - CARE Act Reimbursement
    - Application approved for reimbursement upwards of \$15,000.
  - License Registration Increase
    - Begin considering increasing the license registration to help with roads in the township. Will begin process once we are meeting in person.
  - Talking with National Lime and Stone on sealing the walking path at the park and/or if one of their contactors can do it.

- Discussion with Erik Penkal regarding illegal burns.
  - Chief and Erik to work together on this matter
- With Jay's absence Trustee Loudenslager will help with park and township hall mowing
- Wells is working to get sanitation hand washing station and keeping up with hand sanitizer.
- Delaware Lightning
  - Contract Extension for 12 months

Trustee Moseley moved to extend the Lightning Contract for 12 months. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

- Lightning would like to erect 2 batting cages at the west end of the ball diamond at no cost to the township.

Trustee Stults moved to erect 2 batting cages at the west end of the ball diamond at no cost to the township. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

## **OLD BUSINESS**

- Cemetery Software Discussion
  - Electronic maps from the county for 2 of the cemeteries have been sent to the two companies.
- Advertise sale of Ford Truck
  - Talked to Gary about specs but have not done this yet.

## **NEW BUSINESS:**

Trustee Stults recommended approval of apportionment of \$3,442.87 for the Delaware County General Health District for 2021 Budget year. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- Opening of the Township Hall
  - State has not lifted the gathering of more than 10 therefore we will not open the hall at this time.
- Enforcement of Cemetery Rules
  - If signs go up are we in a position to enforce and are we willing to enforce it. Signage should be 2 sided for entering and exiting the cemetery. One sign per cemetery.
  - Rules haven't changed just posting for better understanding.

- Suggested posting for a month then make the changes. It could be hard to find those responsible.
- Trustee Loudenslager to finalize the wording and get quote for the signs. Trustee Stults suggested Waterford signs.

Trustee Moseley moved to accept Resolution on Acceptance and Administration of Covid-19. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to go into executive session to discuss hiring part time help while employee is on medical leave. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to go return to regular meeting at 8:25pm. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to hire Sam Kemper at \$15.00/hour for the foreseeable future. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Please keep following the Covid guidelines

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 8:35 p.m.

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Certified by: \_\_\_\_\_  
 Fiscal Officer