

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
May 6, 2020**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, May 6, 2020 at 7:00 pm at via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Chief Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance were Mike Kiehl, Selectus Consulting, Vince, Prosecutors Office, Taryn Fuller, Korin Reed, Delaware County Health Department, Joe Cuellar, Doug Riedel, Delaware County Engineers office.

APPROVAL OF MINUTES:

Trustee Moseley moved to accept the minutes of the April 1, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

Trustee Stults moved to accept the minutes of the April 16, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-abstain, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

PUBLIC COMMENTS:

- Delaware County Health Department – Korin Reed
 - o Discussed Corona Virus and the provided statistics of Delaware County.
 - Numbers are up with 148 confirmed cases in the county with 3 deaths.
 - Businesses are being monitored
 - There is a link on the website to report your concern with a business
 - Testing is becoming more available

- Delaware County Engineer – Doug Riedel
 - o OPWC for Stover Road is still on schedule for 2020.
 - o It is still too early to say when it will be scheduled. Shelley & Sands was the winning bid and all contracts still need to be signed.
 - o Culvert on Stover Road
 - Waiting on property owner to return signed easement
 - o Resolution for proposed speed limit reduction for Russell Road.

Township Zoning Inspector Report – Herb Ligocki

- Permits for April: three residences, 1 lot split, and 1 deck for a total of \$1,150.00
- Completed paperwork for FD storage permit
- Resident would like to move driveway to a different location due to erosion.
 - Herb to speak to resident and to mark location.

Township Fiscal Officers Report – Kathy Melvin

Payments: \$36,995.92

Receipts: \$18,587.81

Fire Chief Report – Marvin McIntire – See Attached documents

- No purchase orders.
- Covid 19 Deactivation from level 3 to level 2.
- Officers meet every Saturday
- Received a 00% fully funded grant from Firehouse Subs for \$12,400. This will be used for 25 Voice amps for SCBA units.
- Storage Unit as arrived and is being stored offsite for the time being.
- Secured more supplies from EMA stock pile.
- Talked about hand sanitizer stations
- Chief asked if the maintenance department needed any PPE supplies.
 - Masks for trucks (keep a couple extra)

Trustee Reports

- Trustee Stults
 - Pleased with cemetery mowing, no complaints at this time.
 - Three Funerals this week.
 - Need to start inventory of headstone damage

- Ralph Moseley
 - Received a call regarding individuals speeding on Klondike Road
 - Sheriff's Office will not help enforce
 - Water in ditch at 1158 Carr Rd.
 - Resident understand and we need to clean the ditch
 - Downed hickory tree in the Park
 - Resident would like to salvage the wood
 - Presented a print out of the culvert inventory
 - Discussion of the driveway permit shortfalls
 - Should there be inspections
 - Time frame of inspections

- Old Ford Truck
 - We need tractor storage space
 - The truck can be left out
 - Vince from Prosecutors Office suggested listing the old Ford truck on gov deals or something similar
 - Ditch in front of the community center
 - Suggest building it up with 1's and 2's stones
 - Take care of cattails at the Schindelwolf property
 - Cedar tree in Bokes Creek Cemetery has been removed
 - There are 8-10 more trees that will need to be removed.
 - No pricing on crack sealing the park paths yet
 - See printed sheet regarding road work, berming, potholes, and culverts
- Doug Loudenslager
- Resident called about trees on Carr road
 - Price Farms has the playground mulch.
 - Suggested we wait until play equipment can be reopened.
 - Care Act notes letter from April 28
 - Do we need to flag these items to pull for reimbursement
 - DKMM added another recycling dumpster and it was full very quickly
 - NatureWorks Grant for Park
 - No funding for 2020 and will be combined with 2021
 - Park Dugout work has started and make sure construction employees are practicing safe distancing.

OLD BUSINESS

- Doug Riedel stated they are still waiting on the resident to sign and return the easement before they can get Stover Road scheduled.
- Cemetery software
 - One program is \$17,000 and is cloud based
 - Dublin uses this program
 - Another program is \$3845 and Sandra would need to enter data and the program would provide the mapping.
 - Berlin and Brown use and like this program
 - Brown has 2 but only 1 working cemetery (15 acres worth of cemeteries)

- The program is expandable
 - It was asked how long it would take to enter the data – not known
 - Annual program fee is \$770
- Cemetery Office Computer
 - Desktop Unit \$550
 - Microsoft \$150
 - Monitor \$160
 - AntiVirus \$70
 - Total \$930

Trustee Stults moved to purchase computer (desktop, Microsoft, and monitor) for a total of \$875.00. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 - no votes.

- Mike Kiehl - Selectus Consulting
 - Firewall subscription is expired but Selectus put a 30 day extension
 - Discussed the dual system and 2 firewalls (1 active and 1 back up)
 - Quote includes WAP (wireless access point) to cover the community center area
 - Failover coverage will need a Sofos sg210 switch
 - Battery backups
 - Need 1 for server needs to be larger to allow longer run time.
 - Server still needs moved to either Kathy's office or copy room
 - Selectus will be able to remotely access the equipment
 - Fire Department discussed computer replacement with Mike and it was suggested to use current desktop computer as virtual machines running on a server.
 - This would eliminate RAM
 - A new server would need to be purchased.
 - Chief is building this into the 2021 budget
 - New/refurbished servers are \$9,000 to \$11,000
 - Labor for 4 hours
 - Mike Kiehl the cost would be \$10,000 (includes server and labor)

Trustee Loudenslager moved to purchase WAP and battery backup for a cost of \$5132. The motion was seconded by Trustee Stults.

The motion was amended to Trustee Loudenslager moved to purchase WAP, battery backup and labor not to exceed \$8462 and to be split between Fire and Township. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

It will take 3-5 days to get the equipment and Selectus will install on a Saturday morning.

NEW BUSINESS:

Trustee Stults moved to pass Resolution 05-06-2001-01 for speed limit change on Russell Road to 40 mph. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- Playground mulch for park playground
 - o Wait and add fill to toy area and park toys when they can be used.

- Bokes Creek Tree removal

Trustee Moseley made a motion to have tree removed and not to exceed \$800.00. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept the Employee Covid Safety Practice Guidelines. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to approve emergency repairs to Kubota mower not to exceed \$1,648.00. Mower will be returned mid next week. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Joe Cuellar will have a conversation with dugout construction individuals about social distancing. The project is 98% complete and will supply pictures.

- Joe is being told youth sports is phase 2 which is May 15-May 22 allowing games to start June 1.
- All little league tournaments are cancelled but regular season games can be held.
- There will be no concessions

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 9:15 p.m.

Certified by: _____
Fiscal Officer