

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
February 5, 2020**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, February 5, 2020 at 6:00 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance are listed on the attached sign-in sheet.

The Trustees met to open mowing bids:

- Opening of Bids for Mowing Contract
- Hoffman provided a bid at \$1777 and Mike Kelley provided a bid at \$1500
- Township was paying \$800 weekly to Pony Landscape

APPROVAL OF MINUTES:

Trustee Loudenslager called the regular meeting to order at 7:00 p.m. After roll call and the pledge of allegiance, Trustee Stults moved to accept the minutes of the January 3, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults moved to accept the minutes of the January 16, 2020 special meeting, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-abstain, Mr. Moseley-yes, and Mr. Loudenslager-abstain. The motion passed with 2-yes and 1-abstain vote.

PUBLIC COMMENTS:

- Delaware County Health Department – Korin Reed
 - o Provided a handout calendar for car teens.
 - o Spoke about the CDC and the coronavirus
- Delaware Lightning – Bobby Gniadek
 - o Reviewed the plan for funding and building the dugouts at the park. Build dugouts (1 east and 1 west sides). Dan Headrick will do much of the work. Materials were discussed.
 - o Use of the ball diamond by the Lightning teams will be Monday thru Friday 5:00 -9:00 p.m. Weekends will be 9:00 a.m. to 6:00 p.m. Estimate that there will 45-60 games scheduled.
 - o Prosecutor Penkal will prepare an agreement for the Township to use for the construction of the dugouts.

- When games are not schedule the field will be available for public use.
 - Permits and fees will be handled by the Lightning group. All permits are to be submitted to the Township.
 - They will offer some concessions and there may be a food truck at times. All food will be pre-packaged, nothing will be prepared on-site.
 - Will attend the February 20 meeting to sign the agreement for construction.
- Sean Miller – EMA Director
- Reviewed the proposal to purchase at-risk property on 1823 SR 257. A similar project was accomplished in 2011- 2012.
 - Proposal could be an in-kind
 - 75% federal
 - 12.5% state
 - 12.5% non-federal
 - Scioto twp. not required to pay
 - Twp. would need to demolish
 - This is not eminent domain
 - It would be needed to be used as open area
 - Shelter house would be appropriate
 - Benefit
 - Remove from harm’s way
 - Reduce cost on flood insurance program
 - Reduce need for fire department rescues when flooding occurs
 - Authorization from township is needed
 - EMA would act as project manager. Once funds have been approved, there is a two-year window for completion.
 - Trustee Loudenslager
 - Is twp. responsible for demolition?
 - Code compliance would be involved
 - Park would be acceptable, but is it practical?
 - Can there be access to the river for canoes and kayaks?
- Doug Riedel – Delaware County Engineer’s Office
- Provided map for new signage deployment.
 - Road improvement information and pricing for the upcoming season were provided.
 - Working on identifying responsibility (village and township) for Mitchell Lane.

- Announced that the township's proposal for Stover Road has been accepted for funding by OPWC. Discussed road improvements and answered questions
- REA for speed study for Newhouse road sent to ODOT
- Provided information from Curve sign Contractors

Township Fiscal Officers Report – Kathy Melvin

Payments: \$41,762.01

Receipts: \$18,207.30

Adjustments for 2020 Appropriations are in the process of being corrected and will be presented at the February 20 meeting.

Township Zoning Inspector Report – Herb Ligocki

- Permits: two driveway permits \$120.00
- Drove the roads in the township and did not identify any concerns.
- Continuing to attend land grant meetings
- Letter will be sent to owner of Drake property on 257. Piling of material on neighbor's property line

Fire Chief Report – Marvin McIntire

- Community Hall AED battery replaced
- New Ohio flag was put up
- BWC grant monies for power rescue tools was received and deposited
- Engine 3 had foam leak and has been repaired
- SILCO – hood inspection and extinguisher tests complete
- New information screens are up and working in the bay, day room and radio room
- Demolition of Marysville Rd house Fire training 4/18
- Submitted for voice amplifier to Fire House Subs grant
- Applying for a grant to help cover cost of gear
- ORC 3926.86 – Fire Loss Claims
Ohio Demolition Expense Fund. We are member and they provided the FD/Twp. funds to hold until property is cleaned up. The property is on Mills Road. Twp. to hold funds until township is satisfied. The township can then remit funds to owner of the property. PA Penkal suggested separate line accounting line be established.

Trustee Stults made a motion to accept receipt of check from Ohio Mutual for the Basham property clean up from fire. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to pay \$1,080.00 to VASU Communications Inc., 1417 Oakland Park Avenue, Columbus, OH 43224, for 10 spare Kenwood portable radio batteries. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 02-05-2020-1

Trustee Stults made a motion to pay \$22,500.00 to Howell Rescue Systems Inc. 2673 Culver Avenue, Kettering, OH 45429 for Safety Intervention Grant for Rescue Tools. The BWC provided \$16,875.00 (75%) and the Township will provide \$5,625.00 (25%) for safety intervention grant for rescue tools. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 02-05-2020-2.

Trustee Stults made a motion to pay \$1,600.00 to Delaware County Fire Chief Association, 3737 Ostrander Road, Ostrander, OH 43061 for 4 rescue task force kits. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 02-05-2020-3

Trustee Reports

- Sandra Stults
 - o Ken Cox called Vietnam Veterans will now purchase flags for veteran graves at no cost.
 - o Finding that Computer for cemetery records – Laptop
 - \$700-\$1400

Stults farm resident concerned about excess gravel from chip seal project. Reviewed with her what had been done to address the concern and offered for her to attend trustees meeting in the future
- Ralph Moseley
 - o We should consider Seal cracking for park paths
 - o Will investigate Cemetery Software at the OTA conference
- Doug Loudenslager
 - o All items are being reported in old and new business

Old Business

- There have been continued discussions with the village on responsibility for Mitchell Lane. See Doug Riedel's comment.
- Fiscal Officer distributed and discussed proposed Record Retention Schedule
- Trustee Stults made a motion to accept the presented records retention schedule. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Major projects

- Fairview Cemetery Drainage
 - o Trustee Moseley provided a series of Fairview Cemetery Drainage project estimates
 - o Trustee Stults made a motion for Trustee Moseley to work with PA Penkal in development of temporary easement. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Sign Installation
 - o All material has not arrived. Maintenance Department will begin audit and generation of spreadsheet for project.
- Cemetery Monument Audit
 - o Trustee Stults will work on Audit to be conducted on monuments needing repaired.
- Culvert Inventory
 - o Trustee Moseley to start process beginning with Stover Road
- Review of REAs and Road Projects
 - o Discussed in public comments with Doug Riedel
- Cemetery software
 - o Stults to speak to group tomorrow at OTA Conference

New Business

Trustee Stults made a motion to appoint Herb Ligocki to Delaware County Regional Planning Committee and Chief McIntire as alternate. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to appoint Trustee Stults as Designee for the EMA Repetitive Loss Purchase property on SR257. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept Resolution Declaration #02-05-2020-4 to authorize Sean Miller, Director of Emergency management of Delaware County on behalf of Scioto Township a public entity established under the laws of the State of Ohio this application and to file it in the appropriate Sate office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 23rd Congress) or otherwise available from the President's Disaster Relief fund. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Discussion on Server and Computer Purchases for Township. Proposals were reviewed and will be discussed at the April meeting when Chief McIntire is present.

Pond Cleanout at the park

- Chief suggested that there may be a trash pump that can be borrowed from the city of Delaware. Will check on availability to at least pump out to dry hydrant.

Opening of Bids for Mowing Contract

Trustee Moseley motioned to not accept either mowing bid and put it out for bid again. The motion was seconded by Trustee Stults. Resident Mike Kelly shared he had prepared an amortization report showing the cost to the township was \$1,500 per week when the township was doing mowing with its own employees. Roll call vote: Mr. Loudenslager-abstain, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 2-yes and 1 abstain.

Maintenance department winter work

Trustees will be working with the department to make sure work has been prioritized and is being accomplished in a timely manner. Weekly report from the department detailing following week work schedule needs to be encouraged.

Delaware township association March 5 at the BARN

Dinner is at 6pm meeting begins at 6:30pm cost is \$10
All Occasion catering

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 8:55 p.m.

Certified by: _____
Fiscal Officer