

## **SCIOTO TOWNSHIP TRUSTEES**

**November 6, 2019**

### **REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, November 6, 2019 at 7:00 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire and Fiscal Officer, Kathy Melvin. Zoning Inspector Herb Ligocki was absent. Others in attendance are listed on the attached sign-in sheet.

### **APPROVAL OF MINUTES:**

Trustee Moseley moved to accept the minutes of the October 2, 2019 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the October 18, 2019 special meeting, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-abstain, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 2-yes and 1-abstain vote.

### **PUBLIC COMMENTS:**

- Delaware County Health Department – Korin Reed
  - o Reminder regarding flu shots.
  - o Recycle holiday lights flyer
  - o 2019 mid-year overdose report for the county
- Delaware Lightning Baseball Association
  - o Inquiring information regarding dugouts. They have secured a party to build the dugouts
  - o Asked about mowing considerations since they have worked hard getting weeds out of field
  - o The building is working great and there is enough room for mower and supplies
  - o Trustees to fix gate at third base and coach asked if it could be locked when not in use.
  - o Trustee Stults asked for a schedule

### **Township Fiscal Officers Report – Kathy Melvin**

- Audit Update is complete and will be forwarded to the trustees
- Payables - \$210,019.71
- Receivables - \$24,985.76

**Township Zoning Inspector Report – Herb Ligocki – Please see attached document**

- Provided his monthly report 8 permits (3 residences, 1 accessory, 3 driveways, and 1 Ag Exemption)
- Attended the Land Bank Meeting. Doug Crew is acting director.
- Herb is working to provide more information to the trustees.

**Fire Chief's Report – Marvin McIntire:**

- Halloween/Open House and Fish Fry had great turnouts
- E372 is back in service
- E373 – Finley was at station to finish up punch list items
- Department received a grant from Red, White, and Q. This was a grant for a thermal image camera and is from QFM96.3.
- Proceeding with house burn and demolition at 6904 Marysville Road.
- With the outage of the internet and phone has secured a quote from Selectus Consulting for a redundancy plan. Cost is \$5275 to build into the 2020 budget

Trustee Stults made a motion to pay \$1,500.00 to AHC Environmental Services, Inc., 1251 South Front Street, Columbus, OH 43206 for asbestos inspection for burn demolition house at 6904 Marysville Road. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 11-06-2019-1

Trustee Stults made a motion to pay \$2,200.00 to Cummins Columbus Ohio Branch, 400 Lyman Drive, Hilliard, OH 43026 for replacement of turbo holset actuator and both engine belts. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 11-06-2019-2

Trustee Stults made a motion to pay \$2,200.00 to Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelsville, OH 43756, replacing husky panel switch module on the pump panel. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. 11-06-2019-3

**Trustee Reports**

Sandra Stults

- Attended an economic development meeting in the Village Oct. 10
- Attended an economic development meeting at Delaware Township Oct 12
- Attended a meeting at Source Point highlighting the building sustainable communities on Oct. 29.

Ralph Moseley

- Worked with Jay at maintenance department on water leaks and getting them fixed

Doug Loudenslager

- Congratulation to Trustee Moseley and Fiscal Officer Melvin on their re-elections. Kudos to Dick Jones for stepping up to run for trustee.
- Attended an economic meeting at the township hall on October 22

### **Old Business**

- Records Retention policy will need to be re-done per prosecuting attorney
  - o Work to have to at December meeting

### **New Business**

- Set 2020 Budget meeting for December 19 at 10am.
- Establish January 2020 Organization meeting for January 3 at 10am.
- Keep meeting schedule of first Wednesday of the month unless it is a holiday.
- Possibly add a second meeting of the month for bill paying. Third Tuesday of the month?
- Trustee Moseley to work on Road list to be submitted to Delaware County by the November deadline.
- Trustee Moseley to speak to resident regarding Field Street.

Trustee Stults made a motion to adopt Resolution 11-06-2019-4 for Health Care Reimbursement for newly elected officers and full time employees effective January 2020. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to continue Delta Dental Renewal at no rate increase for newly elected officers and full time employees effective January 2020. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to continue Group Health Care coverage. There was a 16% increase for 2020. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to pay Genesis Building Systems invoice of \$2,152.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Sign Installation Contract
  - o The proposed quote from Doug Riedel includes removal of old signs, Township will replace speed limit, stop and stop ahead signs.
  - o This is part of the grant we received of \$50,000
  - o The quote from county is \$36,200.

Trustee Stults made a motion to participate with county on sign installation and to add to the township budget for 2020. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to appoint Gina Moseley to the Zoning Commission Board to fulfill the term of Jim Hall who resigned. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Moseley provided recommendations for the Soil Water Conservation District for Fairview Cemetery drainage. This recommendation is attached. Trustee Moseley to try and get costs for the budget meeting.

Trustee Stults made a motion to accept a working agreement with the Village on snow and salt removal. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to enter into an Intergovernmental Agreement with the Village. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Mowing Contract 2020-2021 discussion:
  - o Submission of individual bids (park, cemeteries, or both)
  - o In the contract define structure
  - o Specify trimming
  - o Mowing property on 257
  - o Should township require rear discharge mowers
  - o Specifications on cleaning/clearing tombstones, porches, sidewalks
  - o Add penalty statement to agreement \$500 per occurrence

- Specify mowing to be done on Thursdays with Friday as a back up
  - Schedule adjusted if funeral, trustees to contract contractor or individual
- Review mowing contract at December meeting
- 2020 Road Priority List
  - Grader patching Smart, Fontanelle, Jacktown, and Fry roads
    - Price from county and other contractors
  - Trustee Moseley to get complete list for December meeting.
- 2020 Major Project List
  - Cemetery Updates and repairs
    - Pontum is what many other township are using
  - Veteran flag holder repairs
    - Damaged holders even a purple heart – by mowers
    - Veterans took the names of the ones damaged and will replace them
  - Monument repair
    - Gary has list of one to repair
  - Columbarium (resting place for ashes)
    - Sandra still working on this
  - Driveways need attention
  - Drainage
  - Other
    - Maintenance is working on replacing damaged flags
  - Trustee Stults to gather wish list and money associated with cemetery changes/repairs

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:50 p.m.

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Certified by: \_\_\_\_\_  
 Fiscal Officer