

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
July 3, 2019**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, July 3, 2019 at 7:00 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance are listed on the attached sign-in sheet.

APPROVAL OF MINUTES:

Trustee Moseley moved to accept the minutes of the June 5, 2019, as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Public Comments

Sheila Hiddleston – Delaware County Health District

- Provided the Age Friendly Assessment. The Health District worked with Source Point on this assessment.
- The Health District worked on Community profile data and this will be distributed in the next few weeks
- Discussed Legionella with recent news of Mt. Carmel and Sunbury Nursing Home Facility
- Discussed Measles is returning to the United States. There are no reports in Ohio. The Health District is working with schools because if children are not immunized they would need to stay home for 21 days from the last reported case.
- Pool season is upon us. Please remember to shower before getting in the pool to prevent contamination
- Mosquito season is here as well. There has been a report with one person diagnosed with West Nile virus on the east side of the county.
- Ms. Hiddleston reporting the health district does treat the Township Park pond.

Michelle Koss a township resident at 9484 Fontanelle Road

- Reported she has spoken with Trustee Moseley
- Concerned with excessive speed on Fontanelle Road. They have a hidden driveway do to a hill to east of the property.
- Ms. Koss has talked with Chief Welch and Tim Schambs from Delaware County Sheriffs and they could not help with hidden drive sign or speed reduction.
- The trustees stated since this is a county road the township is limited to what can done by the township. The township can pass concerns on to Delaware County.
- The township just had a road sign study completed and with a grant was able to get new signs. (stop, hidden drive, curves)
- Klondike road has recently been redone and they are facing some of the same concerns. The township will ask the Sheriff department for extra patrol for 30 days.
- Ms. Koss asked to see if Township would help request a speed survey and possible portable speed sign showing the speed to drivers.
- The trustees stated the speed limits are determined by ODOT and only recommendations can be made.
- The trustees will also reach out to Preservation Parks to see if they would help with recommendation letters.

Township Fiscal Officers Report – Kathy Melvin

- Payables: \$49,060.64
- Receivables: \$15,306.94
- Audit Update – provided an update, letter sent back, waiting on final report after township responses were sent in.
- Policy notebook – It is current and copies have been made and the maintenance employee books have been updated.
- Cell phone reimbursement on pay checks by August payroll

Township Zoning Inspector Report – Herb Ligocki – Please see attached document

- June provided 2 new residences, 6 driveways, 1 deck, 1 residence addition
- Highlighted the PRD District of the Zoning Resolution
- New lots East of the Meadows of MillCreek will be in the PRD

Fire Chief’s Report – Marvin McIntire:

- Engine 372
 - o Installed new harness and fault codes cleared except 2. Contacted Pierce Tech. Needed more schematics.
 - o A repair tech from Finley will be onsite Friday. Pierce and Finley Fire are aware.

- Chief requested a PO for the new harness but has not received it.
- Trustee Moseley made a motion to accept PO 07-03-2019-1 for Engine 372 Engine Wire Harness and Rescue 371 Crankcase Vent Filter from Cummins Columbus Ohio Branch, 4000 Lyman Drive, Hilliard, OH 43026 not to exceed \$5,600.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Stults made a motion to accept PO 07-03-2019-2 Installation of Fire Hydrant on Robinhood Lane, property owners to pay for \$1,500.00 and the Fire Department to pay for \$1,500.00, Del-Co Water Co., Inc., 6658 Olentangy River Road, Delaware, OH 43015 not to exceed \$3,000.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Trustee Moseley made a motion to accept PO 07-03-2019-3 for Engine 372 fault code issue after Cummins completed their engine repairs from Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelville, OH 43756 not to exceed \$5,000.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
- Roof Repairs
 - Contract needs updated and sent over
 - FO will complete this task.
- Fire monitoring for Township Hall
 - Trustee Loudenslager took plans to Office Max for copies to be submitted
- New Fire Truck Engine 373
 - Post paint trip July 23/24 - Captain Dilley, Lieutenant Melvin, Firefighter DeMarco will be making the trip.
- Parking Lot Sealing
 - 7/29-7/31
 - Sandra to contact Ben Presley on parking his car in the lot
 - Trustees asked if the sealing could be postponed as part of the bigger picture for 2020 Budget
 - If contract is not signed and can wait please do
 - Pancake Breakfast is July 20 starting at 7am
 - Inspector Guyton will inspect before during and after Fireworks
 - Fontanelle Road hydrants are being marked for install
 - Chief will be taking the light tower we obtained through Firehouse Subs grant to their event next week.
 - Reported that the Lions Club is working to provide updated hoods “Hoods for Heroes” for volunteer fire departments.

- Chief will be on vacation 7/27 through 8/3. Captain Bivens and Captain Dilley will be in charge.
- Swearing in ceremony went very well.
 - 23 of 26 firefighters were sworn in

Trustee Reports

- Sandra Stults

- Has had several inquiries on cemetery plots
- Worked on getting clean maps of the cemeteries for Hollie to work on an electronic plot inventory.
- Introduced Boy Scouts who were in attendance working on Merit badges regarding communications

- Ralph Moseley

- Drove some roads for culvert inspection and will complete the balance to identify critical culvert repairs.
- The rain is really stressing the culverts
 - Trustee Stults received a call regarding the one on Shipley Road
- The water at the park
 - Worked with plumber to get new pump installed.
- The poles and guardrails from park went to Sims and the township received \$28.79.
- Trustee Moseley is still working with the insurance company to see where the check is for the cemetery fence repair from resident.

- Doug Loudenslager

- Prosecuting Attorney Melissa Schiffel and Assistant Prosecuting Attorney Eric Penkal will be at our August Meeting
- Park shed is almost painted by National Lime and Stone volunteers.
- Trustees will ask maintenance guys to stain the shelter buildings
- Trustee Moseley to get Stover Road OPWC – report to John Huffman
- Still awaiting a date for Stults Farm Lane and Stults Farm for Chip and Seal
- Building plans submitted to Genesis then Sterling for the install of the monitoring system.

Old Business

- Newhouse Cemetery Fence Update
 - No insurance payment has been received at this time.
 - Agent in charge is on vacation and reported to supervisor

- Review of Record Retention Schedule – Kathy reported it is almost complete and report will be made in August.
- Major projects
 - o Barn update
 - Trustee Mosely will be contacting local painters.
 - o Cemetery office move – Ralph
 - The move has been made, still need to clean up and organize.
 - Make sure if you pull maps from drawer, please put them back in the fireproof file cabinet by end of day.
 - Key was found for the fire proof filing cabinet
 - Deed book should be placed in the cabinet
 - Hollie working on electronic ideas for housing cemetery information
 - Sandra working with Hollie to keep this progressing
- Trustee Stults asked if the others had read the Cemetery Grant information she forwarded
 - o Looks to be limited to \$1000
 - o Must be returned by August 14
 - o Sandra to work on it
- Fairview Cemetery Drainage
 - o No news
 - o Delaware soil and water has been out and tested but Twp. does not have results
 - o Land owner behind the cemetery is Tom Pugerud
- Roads
 - o Degood chip and seal – approved
 - No time table yet
 - o Stover Road culvert – approved – last of July
 - o Fontanelle culvert – approved – last of July
 - o Fairview Cemetery Culvert
 - Trustee Moseley working with Chas Kaiser
 - o Fry Road Culvert (County request)
 - REA submitted – waiting for county results
 - o Stults Farm Chip Seal – Approved – discussed previously

New Business

- Review and acceptance of financial audit
- Trustee Stults made a motion to accept financial audit from Wilson, Phillips and Agin. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Stults made a motion to accept the adoption of the zoning amendments regarding medical marijuana facilities. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Stults made a motion to approve the purchase of plant material and signage for the pollinator garden at the park. The purchase cost \$113.19. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Stults made a motion to appoint Trustee Loudenslager as signatory for Genesis and Sterling Protecting Contract. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Park Survey Results
 - Park Survey results
 - 54 people responded from Survey Monkey
 - Results attached
 - Other suggestions from meeting attendees
 - Compost potty like at Blues Creek
 - Tennis court
 - Basketball hoop
 - Working to apply for grants
 - Hopefully we can receive grant monies for the park

- Trustee Moseley made a motion to purchase tablet for culvert and sign inventory. Purchase would be Apple IPAD including 2 years of apple care warranty for a price of \$668.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Trustee Stults made a motion to pay for replacement of the park well pump totaling \$4,517.50. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.
 - Trustee Moseley will work on a shutdown procedure for this hydrant before winter

- Park Ballfield
 - Trustee Stults mentioned first base is in a very wet spot. French drain would probably be cheapest
 - Trustee Stults to revisit at August meeting

- Needs leveled out
- Current teams are maintaining and we are now needing to add more attention
- Discussion on medical insurance premiums reimbursement
 - PA Penkal sent an email regarding medical reimbursement for township employees. Will be discussed at a future meeting.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to move into executive session to discuss employee performance/review. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to return to regular session. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 9:15 p.m.

Certified by: _____
Fiscal Officer