

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
December 28, 2018**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

SPECIAL MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Friday, December 28, 2018 at 1:00 p.m. at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin and Fire Chief, Marvin McIntire along with Captain Bill Bivens. Trustee Stults was absent

Vice Chairman Moseley called the meeting to order at 1:00 pm with the pledge of allegiance.

GUEST ACKNOWLEDGEMENTS: NONE

BOARD COMMENTS:

Trustee Moseley had the following comments:

- HVAC inspection is getting scheduled
- Gary is off today and Jay is working on cleaning up debris and tree limbs from the winds last night.
- Asked if the carpets had been shampooed and if we could them done. It was discussed they would get done quarterly.

Trustee Loudenslager had the following comments

- Requested that the garage remain locked during the day when Gary and Jay are not present.
- Light bulbs in men’s restroom at township hall need to be replaced.

FISCAL OFFICERS REPORT

Minutes from the 12/5/18 meeting were not ready for approval.

Payables: \$82,241.55 (December 6, 2018 to December 28, 2018)

Receivables \$27,780.10 (December 6, 2018 to December 28, 2018)

ZONING REPORT: Zoning Inspector was not present.

FIRE CHIEF'S REPORT:

The Chief and Captain Bivens reviewed specifications, and proposed lease purchase of a new fire truck from Pierce with financing from PNC. Once received the proposed contract and loan document will need to be reviewed and approved by the Prosecutors office.

Trustee Loudenslager motioned to secure the contract to purchase new Pierce Fire Truck Engine. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-absent, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 2-yes and 0 – no votes. Once approved by the Prosecutors office, the trustees will review for possible final approval at the January meeting.

Trustee Loudenslager stated that his expectation that specifications and quote represent the truck being purchased and that change orders should be held to a minimum.

Trustee Moseley motioned to hire two new candidates for the fire department (Josh Guy and Tom Costello). The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-absent, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 2-yes and 0 – no votes.

Trustee Loudenslager expressed his appreciation to the Chief and the rest of the fire department for the recruitment of 10 new candidates for the coming year.

Trustee Loudenslager made a motion to grant pay raises based on employee reviews for 2018. The pay raise will be an increase of \$1.00/per hour to both employees. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes and 0-no votes. Trustees also reviewed the key projects for 2019 for both employees and expressed their appreciation for what they accomplished the past year.

Trustee Loudenslager made a motion to cover all health care premiums for Gary Beckley and Jay Dague starting January 1, 2019. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes and 0-no votes.

NEW BUSINESS:

Trustee Moseley completed the REA for the Road Improvement Plan and requested its review and signatures by the Trustees.

Trustee Loudenslager motioned to adopt direct deposit for payroll and regular reimbursement expenses (pay and cell reimbursements) for all employees. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes votes and 0-no votes.

Trustee Loudenslager motioned the fiscal officer pay recurring bills online to avoid late fees. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes votes and 0-no votes.

Trustee Loudenslager motioned to pay the \$30.00 per month direct deposit fee. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes votes and 0-no votes.

Trustee Loudenslager motioned the fiscal officer prepare monthly reports showing monthly payments including any online payments. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes votes and 0-no votes. Fiscal Officer stated she would supply a signature page along with this report.

Fiscal Officer will update budget spreadsheet print and email to Trustees for review.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. The motion passed with 2 yes and 0-no votes.

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-absent. Motion passed with 2-yes and 0-no vote.

Meeting adjourned at 2:00 p.m.

Certified by: _____
Fiscal Officer